

CITY OF AUBURNDALE  
TEMPORARY BUSINESS TAX RECEIPT APPLICATION

**\*\*\*YOUR TEMPORARY BUSINESS TAX RECEIPT WILL BE ISSUED AFTER AN INSPECTION HAS BEEN COMPLETED AND APPROVED\*\*\***

<input type="checkbox"/> SPECIAL EVENTS MERCHANT (Shall include, but not be limited to holiday activities and the like. The Tax Receipt shall be valid for 30 days from the issue date. Only one such Tax Receipt shall be issued in any calendar quarter)
<input type="checkbox"/> TRANSIENT MERCHANT (Shall include, but not be limited to merchants, vendors, and novelty. The Tax Receipt shall be valid not to exceed 14 days within any calendar quarter.)
<input type="checkbox"/> FRUIT AND VEGETABLE STAND (Shall include all off-site stands, from where the produce was actually grown. The Tax Receipt shall be valid for 30 days from the issue date. The Tax Receipt may be renewed but shall not exceed 180 days in any 12-month calendar.)
<input type="checkbox"/> TEMPORARY SIGN OR PORTABLE SIGN ONLY

DATE OF EVENT OR SIGN \_\_\_\_\_

HOURS OF EVENT \_\_\_\_\_

WILL A TENT BE ERECTED FOR THE EVENT?       YES                       NO

IF YES, PROVIDE THE FOLLOWING FOR REVIEW:

- FIRE RETARDENT CERTIFICATE
- SITE PLAN SHOWING SIZE OF TENT, LOCATION ON THE PROPERTY, NUMBER OF PARKING SPACES BEING COVERED BY THE TENT.
- FOR TENTS OVER 120 SF, A BUILDING PERMIT APPLICATION MUST BE COMPLETED

WILL YOUR EVENT REQUIRE A TEMPORARY OR PORTABLE SIGN OR BANNER?       YES                       NO

THE FOLLOWING REGULATIONS WILL APPLY TO YOUR SIGN. ONLY ONE SIGN PERMITTED PER SALES EVENT.

Banner signs or wind signs, including those used for grand openings, special events and promotions, shall not exceed 20 square feet in surface area for any single side or 40 square feet in total surface area for the combination of both sides. Any such sign may be allowed to remain in place for a maximum period of 30 consecutive days within a 6 month anniversary period, with such anniversary period beginning on the day the permit is issued for the sign. No portable sign will be permitted on the same site during the permitting period for a temporary sign on the subject site. Likewise, no temporary sign shall be permitted on the same site during the permitting period for a portable sign on the subject site.

**\*\*\*ACKNOWLEDGEMENT FOR TEMPORARY BUSINESS TAX RECEIPT\*\*\***

I acknowledge that approval of this application does **not** constitute approval of a Temporary Business Tax Receipt or the right to conduct a temporary sale within the City of Auburndale. I acknowledge that I will receive a Temporary Business Tax Receipt to conduct business within the City of Auburndale, after the site of my event has been inspected and approved. At the time of final approval, I will receive a Temporary Business Tax Receipt to conduct the event during the times and dates applied for above.

Signed \_\_\_\_\_

Date \_\_\_\_\_

CITY OF AUBURNDALE  
TEMPORARY BUSINESS TAX RECEIPT APPLICATION

BUSINESS NAME \_\_\_\_\_

DESCRIPTION OF BUSINESS \_\_\_\_\_

SQUARE FEET \_\_\_\_\_

STREET ADDRESS \_\_\_\_\_ PARCEL ID \_\_\_\_\_

MAILING ADDRESS \_\_\_\_\_

BUSINESS OWNER'S NAME \_\_\_\_\_

SOCIAL SECURITY# **OR** FEDERAL EMPLOYEE ID# \*\*PER FL STATUTE, CH 205.535(5)\*\* \_\_\_\_\_

Note: The City of Auburndale collects your Social Security Number for the following purposes: employment applications, benefit processing, income tax reporting, employee injury and accident reports, Business Tax Receipt data collection, insurance claims, credit worthiness, identification and verification, and data collection. Social Security Numbers may be shared with other authorized Agencies. Social Security numbers are also used as a unique numeric identifier and may be used for search purposes.

OWNER'S ADDRESS \_\_\_\_\_

BUSINESS PHONE \_\_\_\_\_ AFTER HOURS CONTACT AND PHONE \_\_\_\_\_

DBPR STATE LICENSE # AND COPY ATTACHED \_\_\_\_\_

FICTITIOUS NAME REGISTRATION # AND COPY ATTACHED \_\_\_\_\_

POLK COUNTY TAX RECEIPT # AND COPY ATTACHED \_\_\_\_\_

USE OF HAZARDOUS MATERIALS ACCORDING TO THE FLORIDA STATUES 422 ?  YES  NO

SIGNATURE OF APPLICANT : \_\_\_\_\_ DATE: \_\_\_\_\_

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\_\_\_\_\_ PLANNER  APPROVED  DISAPPROVED ZONING DISTRICT \_\_\_\_\_

\_\_\_\_\_ FIRE MARSHALL  APPROVED  DISAPPROVED

\_\_\_\_\_ BUILDING OFFICIAL  APPROVED  DISAPPROVED

REASONS FOR DISAPPROVAL \_\_\_\_\_

TAX RECEIPT # ISSUED \_\_\_\_\_

TAX CODE \_\_\_\_\_

ADMINISTRATIVE INSPECTION FEE      \$ 25.00

CC:  POLICE DEPARTMENT

BUSINESS TAX RECEIPT FEE      \$ \_\_\_\_\_

FIRE DEPARTMENT

TOTAL      \$ \_\_\_\_\_

UTILITIES DEPARTMENT

PUBLIC WORKS