



City of Auburndale

Tent Permit Checklist

Revised September 2021

All permit application packages must be complete prior to acceptance. You must check each box to the left or indicate N/A on this submittal. For questions, please email permit@auburndalefl.com.

Terms of Permit

A tent permit is valid for (5) Five days only. An additional five (5) day extension may be granted through the City of Auburndale Building Department.

- Tents 120 square feet or less do not require a permit.
- Revival tents require a permit.
- Tents over 900 square feet require a permit. Fees for Building and Fire will also be charged.

Requirements

- Site plan which includes location, address, and distances to any buildings and property lines.
- Scope of occupancy: State usage of tent, egress paths, bathroom locations, fire extinguisher location.
- Valid certificate of Flame Resistance.
- Letter of Authorization from business/property owner to erect tent at this location.
- A building inspection and fire inspection will be required prior to occupancy.