



# City of Auburndale

## Dock Guidelines

*Revised September 2021*

*Please include the following items in the order shown below.*

### **Building Permit Application**

Complete all information on the Building Permit Application in the spaces provided. If information requested does not apply to the construction being performed, insert “N/A” for “not applicable”. For further information or questions on the completion of the permit application, contact the Construction Services Office at 863-965-5530 or email at [permit@auburndalefl.com](mailto:permit@auburndalefl.com)

### **Owner-Builder Affidavit**

Applicable to owner/builders only. An Owner-Builder Affidavit is a legally binding oath required by Florida Statute, which you are required to execute to be issued a building permit in your name. The Disclosure Statement affirms your certification of compliance with the limitations imposed upon you by [Florida Statute 489.103\(7\)](#) to be exempt from professional licensure requirements as an Owner/Builder.

### **Plot/Site Plan**

The Site Plan must include proposed setbacks from the property line to the deck. Contact us for further information on submittal requirements.

### **Complete Set of Plans**

Indicate post and beam sizes and spacing, decking material, attachment, and connection details on the plans. Indicate through elevations, dock height above mean water line. Provide square footage, width, length of all areas. Plans may be required to be signed and sealed by a design professional.

## **Notice of Commencement**

Before you can obtain the first inspection, the Notice of Commencement must be submitted to the City of Auburndale Construction Services.

*Customers, please send questions, comments, and suggestions for these guidelines to [permit@auburndalefl.com](mailto:permit@auburndalefl.com). We update this list periodically.*