

City of Auburndale Community Redevelopment Agency Minutes June 17, 2024

Minutes of the Community Redevelopment Agency of the City of Auburndale held on June 17, 2024, at 8:07 p.m. in the Commission Room of City Hall, after having been properly advertised, with the following members present: Chair Tim Pospichal, Vice Chair Ellie Harper, Dr. Dorothea Taylor Bogert, Keith Cowie, Alex Cam, Jordan Helms, and Bill Sterling. Also present: Assistant City Manager Amy Palmer and City Clerk Brandon Henry.

Motion by Dorothea Taylor Bogert, seconded by Keith Cowie, to approve the Community Redevelopment Agency Minutes of the May 20, 2024 meeting. Upon vote, all ayes.

Assistant City Manager Amy Palmer announced that the Howard Street property has been purchased by the Community Redevelopment Agency. The solar panels were paid off with the proceeds of the earnings by the former property owner. City Manager Palmer said she asked the former property owner if she had found somebody who wanted those solar panels – the former property owner answered that she has not. We plan to take them off of the house and send them to auction. We will then demolish the house and sod the area as we determine future plans.

Assistant City Manager Palmer announced that she asked for a cost estimate from the engineer for the Howard and Palmetto Street streetscapes. They came back really high, it surprised her. Howard Street came back at \$2.2 million, and Palmetto Street came back at \$2.9 million. There was a placeholder in there for Tampa Electric, since we do not have those costs yet, pending an electrician and additional work by Tampa Electric – so the number may come down a little bit, but she does not anticipate that. She is looking to use those funds to underground all the utilities. That is one of our projects, which she will present during the budget presentation. Assistant City Manager Palmer said she would like to go ahead and do some undergrounding of the utilities on the two streetscapes, Lake Stella, and maybe building up reserves for other streetscapes.

Dorothea Taylor Bogert asked if the undergrounding of utilities on Orange Street was comparable?

Assistant City Manager Palmer said she has asked Tampa Electric for a cost estimate every time she talks to them. They are not able to provide a cost. She has not been able to find a cost for Orange Street.

Dorothea Taylor Bogert asked if the cost includes the undergrounding and all the streetscaping?

Assistant City Manager Palmer answered yes.

Chair Pospichal asked if there was public comment on any item not on the agenda. There were none.

1. PRESENTATION OF THE PROPOSED BUDGETS FOR FISCAL YEAR 24/25 AND 25/26

Assistant City Manager Palmer said the proposed Fiscal Year 24/25 and Fiscal Year 25/26 Budgets being presented at this time reflect the proposed Capital Improvement Plan projects in the first two years of the five-year Capital Improvement Plan that was presented at the Community Redevelopment Agency's last meeting on May 20, 2024.

In addition to general operational expenses, the proposed Fiscal Year 24/25 Budget provides Community Redevelopment Agency funding for the following Capital Improvement Plan approved projects:

- \$1,000,000 for Undergrounding Utilities around Lake Stella
- \$500,000 for Splash Pad Reserves
- \$150,000 for the US Highway 92 Commercial Corridor Plan

The \$1,000,000 for Undergrounding Utilities around Lake Stella would bury all overhead utilities on Main Street starting near the Baynard House and going north around Lake Stella, stopping at Sesquachita Avenue. \$500,000 for the Splash Pad Reserves is the first of two years for reserves of that project.

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In addition to general operational expenses, the proposed Fiscal Year 25/26 Budget provides Community Redevelopment Agency funding for the following Capital Improvement Plan approved projects:

- \$1,000,000 for Splash Pad Reserves and to start designing the Splash Pad
- \$500,000 for Main Street Streetscape Reserves

\$1,000,000 for the Splash Pad Reserves would represent the second year of building reserves for a total of \$1.5 million in reserves and the ability to construct the Splash Pad in a future fiscal year. \$500,000 for Main Street Streetscape Reserves represents the first year of building reserves for the construction of a new streetscape on Main Street.

The proposed Fiscal Year 24/25 and Fiscal Year 25/26 Community Redevelopment Agency Budgets for expenses and revenues are balanced. The final budget will be presented to the Community Redevelopment Agency Board for approval in August. If approved by the Community Redevelopment Agency Board, the Community Redevelopment Agency Budgets will be included with the City's Annual Budget and presented at Public Hearings in September. Staff recommends tentative approval of the proposed Fiscal Year 24/25 and Fiscal Year 25/26 Community Redevelopment Agency Budgets.

Assistant City Manager Palmer presented and explained slides depicting the proposed budgets.

FY 24/25 & FY 25/26 CRA REVENUE

	FY 24/25 PROPOSED	FY 25/26 PLANNED	FY 23/24 ADOPTED	MAR 24 REV	MAR 24 % REV	FY 22/23 REV	FY 21/22 REV
COMMUNITY REDEVELOPMENT AGENCY:							
CRA - TAX INCREMENT COUNTY	\$1,365,571	\$1,356,571	\$1,184,185	\$1,311,510	111%	\$1,184,182	\$1,021,687
REIMB. TAX INCREMENT (CITY PORTION 56%)	\$868,309	\$868,309	\$725,326	\$834,064	115%	\$752,326	\$629,613
INTEREST INCOME	\$100	\$0	\$100	\$10,818	10818%	\$24,254	\$267
ALL OTHER CRA	\$0	\$0	\$0	\$0	0%	\$2,970	\$0
CARRY OVER PRIOR YEAR CRA	\$0	\$0	\$2,500,000	\$0	0%	\$0	\$0
TOTAL COMM. REDEVELOP. AGENCY	\$2,233,980	\$2,224,880	\$4,409,611	\$2,156,392	49%	\$1,963,732	\$1,651,567

FY 24/25 & FY 25/26 CRA EXPENDITURES

COMMUNITY REDEVELOPMENT AGENCY ACCOUNT NAME 151-6087-519-	FY 24/25 PROPOSED	FY 25/26 PLANNED	FY 23/24 APPROVED	MAR 24 EXP	MAR 24 % EXP	FY 22/23 EXP	FY 21/22 EXP
CRA AUDIT	\$5,000	\$5,000	\$5,000	\$5,707	114%	\$5,010	\$4,167
TRAINING & TRAVEL	\$3,000	\$3,000	\$3,000	\$2,464	82%	\$2,933	\$4,976
CITY UTILITY BILL	\$16,000	\$16,000	\$16,000	\$5,976	37%	\$11,959	\$16,324
REPAIR OF MOTOR EQUIPMENT	\$1,000	\$1,000	\$1,000	\$0	0%	\$0	\$1,044
SER CONTRACT - PALMS/CLOCK TOWER	\$10,000	\$10,000	\$10,000	\$3,136	31%	\$10,233	\$13,294
MAINT & REP ANTIQUE LIGHTS	\$10,000	\$10,000	\$10,000	\$2,167	22%	\$8,287	\$20,045
AGRICULTURAL & HORTICULTURAL	\$10,000	\$10,000	\$10,000	\$2,456	25%	\$17,574	\$15,478
CITY VEHICLE REIMB	\$2,500	\$2,500	\$2,500	\$1,183	47%	\$2,452	\$3,364
SUBSCRIPTIONS/MEMBERSHIPS	\$1,000	\$1,000	\$1,000	\$1,420	142%	\$1,045	\$1,295
INCENTIVE/LOAN PROGRAM	\$150,000	\$150,000	\$0	\$50,000	0%	\$70,200	\$79,450
LAND PURCHASE	\$0	\$0	\$0	\$3,855	0%	\$450,664	\$0
SIDEWALK - REPAIR & NEW	\$10,000	\$10,000	\$10,000	\$0	0%	\$2,544	\$10,500
CITY REIMB LABOR	\$187,614	\$190,949	\$177,017	\$88,509	50%	\$172,997	\$140,690
UNDERGROUND UTILITIES - LAKE STELLA	\$1,000,000	\$0	\$0	\$0	0%	\$0	\$0
PARK STREET COMMERCIAL RESERVE	\$0	\$0	\$0	\$0	0%	\$0	\$2,000,000
LAKE ARIANA PARK / CIVIC CENTER DESIGN-BUILD	\$0	\$0	\$2,500,000	\$2,500,000	100%	\$1,000,430	\$500,000
STREETSCAPE (PALMETTO / HOWARD ST)	\$0	\$0	\$1,500,000	\$64,143	4%	\$71,215	\$0
UPDATE STREETSCAPE	\$100,000	\$100,000	\$100,000	\$19,654	20%	\$87,786	\$64,472
US HWY 92 COMMERCIAL COORIDOR PLAN	\$150,000	\$0	\$0	\$0	0%	\$0	\$0
MAIN ST STREETSCAPE RESERVES	\$0	\$500,000	\$0	\$0	0%	\$0	\$0
DOWNTOWN PARK SPLASH PAD	\$500,000	\$1,000,000	\$0	\$0	0%	\$0	\$0
CRA IMPACT FEE REIMBURSEMENT	\$6,000	\$6,000	\$6,000	\$0	0%	\$4,456	\$8,850
CAPITAL OUTLAY - EQUIPMENT	\$0	\$0	\$30,000	\$24,856	83%	\$2,639	\$0
OPERATIONS/ADM COST/SPEC PROJECT	\$71,866	\$209,431	\$28,094	\$1,700	6%	\$90	\$2,370
CRA CONTINGENCY	\$0	\$0	\$0	\$0	0%	\$0	\$0
COMM. REDEVELOPMENT AGENCY TOTAL	\$2,233,980	\$2,224,880	\$4,409,611	\$2,777,226	63%	\$1,922,514	\$2,886,319

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Staff recommends tentative approval of the proposed Fiscal Year 24/25 and Fiscal Year 25/26 Community Redevelopment Agency Budgets.

Chair Pospichal asked for public comment. There was no public comment.

Motion by Dorothea Taylor Bogert, seconded by Bill Sterling, to tentatively approve the proposed Fiscal Year 24/25 and Fiscal Year 25/26 Community Redevelopment Agency Budgets.

Dorothea Taylor Bogert asked if we are expecting our tax incremental revenue to decrease in Fiscal Year 25/26, or is that a typographical error?

Assistant City Manager Palmer said that is a typographical error.

Upon vote, all ayes.

Meeting adjourned at 8:20:50 p.m.

I HEREBY CERTIFY that the foregoing Minutes are true and correct.



Brandon Henry, City Clerk