



City of Auburndale
AUBURNDALE, FLORIDA 33823

Office of the City Manager

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CITY COMMISSION MEETING
August 19, 2024 - 7:00 P.M.
COMMISSION ROOM/CITY HALL

CALL TO ORDER – Mayor Dorothea Taylor Bogert

INVOCATION – Pastor Terry Brown, Legacy Community Church

PLEDGE OF ALLEGIANCE – Mayor Dorothea Taylor Bogert

ROLL CALL – City Clerk Brandon Henry

APPROVE COMMISSION MINUTES – Regular Meeting – 08/05/2024

ANNOUNCEMENTS – City Manager and City Attorney

REQUEST TO ADD ADDITIONAL ITEMS TO AGENDA –

REQUEST FROM THE GENERAL PUBLIC –

AGENDA

1. ORDINANCE #1783 – ANNEXING PROPERTY INTO CITY LIMITS – CASCARA SUBDIVISION
2. CONSIDER DEVELOPER'S AGREEMENT WITH EVEREST REALTY NINE, LLC
3. ADOPTION OF THE AUBURNDALE TRANSPORTATION MASTER PLAN
4. SERVICES AGREEMENT FOR OPTICOM SYSTEM
5. APPOINTMENT TO PLANNING COMMISSION

Community Redevelopment Agency (CRA) Meeting following City Commission Meeting

F.S. 286: If an individual decides to appeal any decision made by the City Commission with respect to this meeting, a verbatim transcript may be requested. If so, the individual should make provisions for a transcript to be made at the meeting. Persons with disabilities needing special accommodations to participate in this proceeding should contact the City Clerk no later than five days prior to the proceeding at 968-5133.

**City Commission Meeting
August 19, 2024**

AGENDA ITEM 1: ORDINANCE #1783 – ANNEXING PROPERTY INTO CITY LIMITS – CASCARA

INFORMATION ONLY

ACTION REQUESTED

ISSUE: The City Commission will consider an Ordinance annexing property into the City limits.

ATTACHMENTS:

Proposed Ordinance #1783 Annexing Property into City Limits – Cascara Subdivision

ANALYSIS: The City received voluntary annexation petitions from Gary A. Lombardi of P.O. Box 1865, Auburndale, Florida, on June 6, 2006 and Clayton Properties Group, Inc. to annex properties into the City limits. At the time the petitions were received the properties were not contiguous to city limits and the City could not take action on the signed voluntary annexation petitions.

The properties have since been developed as a single-family subdivision in unincorporated Polk County known as the Cascara Subdivision. The subdivision consists of 169 single-family residential lots located off CR-559. The property became contiguous and adjacent to City limits as a result of annexing the Lanier properties to the north in May 2022. The annexation does not create an enclave. The proposed annexation is as a result of the City being contiguous and able to provide services to the Subdivision. City Staff met with Cascara residents on July 18, 2024, to discuss the process of annexation.

Establishing a Future Land Use and Zoning classification on the property will be considered at Public Hearings before the Planning Commission and City Commission at later dates. The action currently before the City Commission is only on the annexation of the property into the City.

The proposed Ordinance was prepared by the Community Development Department and reviewed by the City Manager and City Attorney. The proposed Ordinance was approved on first reading August 5, 2024, and is being presented for second and final reading.

STAFF RECOMMENDATION: Approve Ordinance #1783 annexing the Cascara Subdivision into the City limits.

**City Commission Meeting
August 19, 2024**

AGENDA ITEM 2: CONSIDER DEVELOPER’S AGREEMENT – EVEREST REALTY NINE, LLC

 INFORMATION ONLY

 X ACTION REQUESTED

ISSUE: The City Commission will consider a Developer’s Agreement between Everest Realty Nine, LLC and the City for sewer capacity.

ATTACHMENTS:

Developer’s Agreement – Everest Realty Nine, LLC

ANALYSIS: In 2022, the City initiated a comprehensive city-wide review of its existing sanitary sewer system by Chastain-Skillman, which identified certain improvements required to serve future development. Improvements were identified by the City’s Utility Study as necessary to allow development on the subject site. The study showed that development and construction could not discharge into the City’s wastewater system until the Pace Road Master Lift Station, Gapway Force Main and the Southern Force Main Re-route Utility Improvements were completed, permitted, and operational along with the planning and design phase of the Regional Wastewater Treatment Plant expansion, as identified in the Utility Study.

The proposed Developer’s Agreement is between Everest Realty Nine, LLC., and the City of Auburndale. The Agreement acknowledges that the City makes no representation or warranty as to when it will commence or complete the Utility Improvements. The proposed agreement allows the City to complete the review of all development plans and construction plan documents. Everest Realty Nine, LLC has submitted a Planned Development amendment application for the subject site. The developer intends to develop an assisted living facility and multi-family. The proposed Planned Development amendment will come before the Planning Commission and City Commission at a later date. The subject site currently has a Future Land Use of Neighborhood Activity Center and Medium Density Residential with Zoning classifications of Planned Development – Commercial (PD-C1) and Planned Development – Housing (PD-H1).

The City and Everest Realty Nine, LLC desire to enter into the Agreement to establish the respective rights and obligations between Everest Realty Nine, LLC and the City, in accordance with the terms and conditions of the proposed Utility Infrastructure and Developer’s Agreement. The improvements listed in the Development Agreement plan for current and future development.

The proposed Developer’s Agreement was prepared by Everest Realty Nine, LLC. and reviewed by the Community Development Director, City Manager’s Office, City Public Works Director and the City Attorney.

STAFF RECOMMENDATION: Approval of the proposed Developer’s Agreement with Everest Realty Nine, LLC.

**City Commission Meeting
August 19, 2024**

AGENDA ITEM 3: ADOPTION OF THE AUBURNDALE TRANSPORTATION MASTER PLAN

 INFORMATION ONLY

 X ACTION REQUESTED

ISSUE: The City Commission will consider adoption of the Auburndale Transportation Master Plan.

ATTACHMENTS:

. Auburndale Transportation Master Plan

ANALYSIS: In May of 2022, the City of Auburndale and Polk County Board of County Commissioners entered into an Interlocal Agreement to complete an Auburndale Transportation Master Plan. Research was conducted to look at key intersection improvements, multi-modal transportation needs, future growth on roadways, identify needed roadway improvements and provide potential infrastructure projects within the Auburndale Utility Service Area, including unincorporated Polk County.

The Auburndale Transportation Master Plan was completed in the fall of 2023. Based upon the traffic research, the plan identifies transportation needs and provides recommendations for infrastructure improvements in collaboration with the other agencies (FDOT, Polk County, etc.). The Auburndale Transportation Master Plan also considers multimodal transportation needs within the City, with an emphasis on greenways, trails, and roadways located within Auburndale Utility Service Area. The Plan's data will also be incorporated into the ongoing Comprehensive Plan update.

City Management and staff have met with Polk County Management to discuss utilizing the Plan's information to improve roadways and intersections identified in the study. Discussions have started for specific intersection improvements along CR-559 at Gapway Road, Lake Mattie Road, and Lake Ariana Boulevard.

Following a presentation by William Roll, Kimley-Horn and Associates, the City Commission will consider the adoption of the Auburndale Transportation Master Plan in partnership with Polk County.

STAFF RECOMMENDATION: Approval of the Auburndale Transportation Master Plan.

**City Commission Meeting
August 19, 2024**

AGENDA ITEM 4: SERVICES AGREEMENT FOR OPTICOM SYSTEM

 INFORMATION ONLY

 X ACTION REQUESTED

ISSUE: The City Commission will consider an agreement with Miovision for the Opticom System.

ATTACHMENTS:

Master Sale of Goods and Services Agreement for Opticom System

ANALYSIS: The Auburndale Fire Department has used traffic preemption technology via Opticom dating back to the mid 1990's. Opticom traffic preemption is a technology incorporated into emergency vehicles and traffic light intersections that enables them to control the traffic signals. This control will turn a traffic light green for the oncoming emergency vehicles and can result in improved response times by up to 25% for those in need as well as providing for safer passage through the intersections not only for emergency vehicles but for the public as well.

The Auburndale Fire Department currently operates a legacy Opticom system that relies on line-of-sight between an emitter on the fire apparatus and a sensor mounted to a traffic arm. The current system has begun to present challenges as trees, dust on sensors, sensors moved due to bad weather, and aging equipment is causing the system to fail. Current and future challenges with the line-of-sight system is that the industry is reporting a distancing from such systems. As this continues, components will become less available forcing the City to look at new technologies as the legacy equipment becomes obsolete. The current system also is not expandable to more innovative technology.

Opticom is now a division under Miovision Technologies. The Auburndale Fire Department has been working with them for a more reliable product that will provide safer, more reliable responses with technology that is innovative and expandable. Opticom has presented a cloud system that is a monitored system that has many expandable features that would apply to public safety and other traffic technology. The cloud system works through a "Signal Core" device installed at the intersection that communicates via cell signal to a router installed in the emergency vehicle. The technology would alert Miovision should an element of the system go down. Miovision would then provide rapid support to troubleshoot the issue and alert the department through a portal. This will ensure the fastest fix possible. Not only will the new system be used for emergency responses in the Fire Department, but it would also now expand to include the Police Department.

Initial implementation for both the Police and Fire Department includes 20 intersections and 50 vehicles with an upfront cost of \$239,786.68 and an annual cost of \$23,030.40 over a 10-year contract period. Implementation of the upgraded Opticom system will be completed in FY 2025. Reserves will be reduced in FY 2025 from the Fire Station and Apparatus Reserve to offset the additional expenses.

Following a presentation by Miovision, the City Commission will consider the adoption of the Master Sale of Goods and Services Agreement for the Opticom System. The proposed Master Sale of Goods and Services Agreement was prepared by Miovision and reviewed by the Fire Chief, City Manager, and City Attorney.

STAFF RECOMMENDATION: Approval of the Master Sale of Goods and Services Agreement for the Opticom System.

**City Commission Meeting
August 19, 2024**

AGENDA ITEM 5: APPOINTMENT TO THE PLANNING COMMISSION

___ INFORMATION ONLY

X ACTION REQUESTED

ISSUE: The City Commission will consider appointments to the City's Planning Commission.

ATTACHMENTS:

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ANALYSIS:

The Planning Commission consist of seven (7) members:

The Planning Commission consists of seven (7) City residents, each to be appointed by the City Commission for a term of three (3) years. All members must be City residents. (City Code, Sec. 25-90).

Steve Lawson	(New Appointment)	January 2025
Jody Miller		January 2025
Tom Dudash	(New Appointment)	January 2026
Matt Maloney		January 2026
Perry Price		January 2027
Danny Chandler		January 2027
Dave Holt		January 2027

The City Commission in December of 2018 appointed Brian Toune to serve as a member to the Planning Commission. Mr. Toune has suggested he is no longer able to serve. Mr. Steve Lawson retired from the City in September 30, 2023, as the Sanitation Superintendent and is a City resident. He has agreed to fill the unexpired term through January 2025.

The City Commission in April of 2021 appointed Mike Chevalier to serve as a member to the Planning Commission. Mr. Chevalier has suggested he can no longer serve. Mr. Tom Dudash is a City resident and has agreed to fill the unexpired term through January 2026.

STAFF RECOMMENDATION: Staff has no objections to the appointments.