

City of Auburndale Community Redevelopment Agency Minutes August 19, 2024

Minutes of the Community Redevelopment Agency of the City of Auburndale held on August 19, 2024, at 8:10 p.m. in the Commission Room of City Hall, after having been properly advertised, with the following members present: Chair Tim Pospichal, Vice Chair Ellie Harper, Dr. Dorothea Taylor Bogert, Keith Cowie, Alex Cam, Jordan Helms, and Bill Sterling. Also present: Assistant City Manager Amy Palmer and City Clerk Brandon Henry.

**Motion** by Dorothea Taylor Bogert, seconded by Keith Cowie, to approve the Community Redevelopment Agency Minutes of the June 17, 2024 meeting. Upon vote, all ayes.

Assistant City Manager Amy Palmer announced that the Florida Redevelopment Association will have its conference in October. Several of us on the Board will be attending.

Chair Pospichal asked if there was public comment on any item not on the agenda. There were none.

### **1. APPROVAL OF PROPOSED BUDGETS FOR FISCAL YEAR 24/25 AND FISCAL YEAR 25/26**

Assistant City Manager Palmer said the proposed Fiscal Year 24/25 and Fiscal Year 25/26 Budgets being presented at this time reflect the proposed Capital Improvement Plan projects in the first two years of the five-year Capital Improvement Plan that was presented at the Community Redevelopment Agency's last meeting on May 20, 2024.

In addition to general operational expenses, the proposed Fiscal Year 24/25 Budget provides Community Redevelopment Agency funding for the following Capital Improvement Plan approved projects:

- \$1,000,000 for Undergrounding Utilities around Lake Stella
- \$ 500,000 for Splash Pad Reserves
- \$150,000 for the US Hwy 92 Commercial Corridor Plan

The \$1,000,000 for Undergrounding Utilities around Lake Stella would bury all overhead utilities on Main Street starting near the Baynard House and going north around Lake Stella, stopping at Sesquachita Avenue. \$500,000 for the Splash Pad Reserves is the first of two years of reserves for that project.

In addition to general operational expenses, the proposed Fiscal Year 25/26 Budget provides Community Redevelopment Agency funding for the following Capital Improvement Plan approved projects:

- \$1,000,000 for Splash Pad Reserves and to start designing the Splash Pad
- \$500,000 for Main Street Streetscape Reserves

\$1,000,000 for the Splash Pad Reserves would represent the second year of building reserves for a total of \$1.5 million in reserves and the ability to construct the Splash Pad in Fiscal Year 26/27. \$500,000 for Main Street Streetscape Reserves represents the first year of building reserves for the construction of a new streetscape on Main Street.

Since the budget was last presented in May, Fiscal Year 24/25 revenue now shows \$1,300,000 in carry over funds from prior year, and an expense of \$1,300,000 for the Streetscape of Howard and Palmetto Street. This project was unable to be completed in Fiscal Year 23/24 and will carry-forward into Fiscal Year 24/25.

Assistant City Manager Palmer presented the Community Redevelopment Agency fiscal year calendar.

She presented and explained slides depicting the proposed budgets:

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FY 24/25 & FY 25/26 CRA REVENUE							
	FY 24/25	FY 25/26	FY 23/24	MAR 24	MAR 24	FY 22/23	FY 21/22
	PROPOSED	PLANNED	ADOPTED	REV	% REV	REV	REV
<b>COMMUNITY REDEVELOPMENT AGENCY:</b>							
151-311-1100 CRA - TAX INCREMENT COUNTY	\$1,365,571	\$1,365,571	\$1,184,185	\$1,311,510	111%	\$1,184,182	\$1,021,687
151-311-1500 REIMB. TAX INCREMENT (CITY PORTION 56%)	\$868,309	\$868,309	\$725,326	\$834,064	115%	\$752,326	\$629,613
151-361-1100 INTEREST INCOME	\$100	\$100	\$100	\$10,818	10818%	\$24,254	\$267
151-369-6900 ALL OTHER CRA	\$0	\$0	\$0	\$0	0%	\$2,970	\$0
151-381-0020 CARRY OVER PRIOR YEAR CRA	\$1,300,000	\$0	\$2,500,000	\$0	0%	\$0	\$0
<b>TOTAL COMM. REDEVELOP. AGENCY</b>	<b>\$3,533,980</b>	<b>\$2,233,980</b>	<b>\$4,409,611</b>	<b>\$2,156,392</b>	<b>49%</b>	<b>\$1,963,732</b>	<b>\$1,651,567</b>

  

FY 24/25 & FY 25/26 CRA EXPENDITURES							
	FY 24/25	FY 25/26	FY 23/24	MAR 24	MAR 24	FY 22/23	FY 21/22
	PROPOSED	PLANNED	APPROVED	EXP	% EXP	EXP	EXP
<b>COMMUNITY REDEVELOPMENT AGENCY</b>							
<b>ACCOUNT NAME 151-6087-519-</b>							
3200 CRA AUDIT	\$5,000	\$5,000	\$5,000	\$5,707	114%	\$5,010	\$4,167
4000 TRAINING & TRAVEL	\$3,000	\$3,000	\$3,000	\$2,464	82%	\$2,933	\$4,976
4350 CITY UTILITY BILL	\$16,000	\$16,000	\$16,000	\$5,976	37%	\$11,959	\$16,324
4650 REPAIR OF MOTOR EQUIPMENT	\$1,000	\$1,000	\$1,000	\$0	0%	\$0	\$1,044
4995 SER CONTRACT - PALMS/CLOCK TOWER	\$10,000	\$10,000	\$10,000	\$3,136	31%	\$10,233	\$13,294
5212 MAINT & REP ANTIQUE LIGHTS	\$10,000	\$10,000	\$10,000	\$2,167	22%	\$8,287	\$20,045
5230 AGRICULTURAL & HORTICULTURAL	\$10,000	\$10,000	\$10,000	\$2,456	25%	\$17,574	\$15,478
5250 CITY VEHICLE REIMB	\$2,500	\$2,500	\$2,500	\$1,183	47%	\$2,452	\$3,364
5400 SUBSCRIPTIONS/MEMBERSHIPS	\$1,000	\$1,000	\$1,000	\$1,420	142%	\$1,045	\$1,295
5850 INCENTIVE/LOAN PROGRAM	\$150,000	\$150,000	\$0	\$50,000	0%	\$70,200	\$79,450
6110 LAND PURCHASE	\$0	\$0	\$0	\$3,855	0%	\$450,664	\$0
6335 SIDEWALK - REPAIR & NEW	\$10,000	\$10,000	\$10,000	\$0	0%	\$2,544	\$10,500
6339 CITY REIMB LABOR	\$187,614	\$190,949	\$177,017	\$88,509	50%	\$172,997	\$140,690
6342 UNDERGROUND UTILITIES - LAKE STELLA	\$1,000,000	\$0	\$0	\$0	0%	\$0	\$0
6368 PARK STREET COMMERCIAL RESERVE	\$0	\$0	\$0	\$0	0%	\$0	\$2,000,000
6370 LAKE ARIANA PARK / CIVIC CENTER DESIGN-BUILD	\$0	\$0	\$2,500,000	\$2,500,000	100%	\$1,000,430	\$500,000
6371 STREETScape (PALMETTO / HOWARD ST)	\$1,300,000	\$0	\$1,500,000	\$64,143	4%	\$71,215	\$0
6372 UPDATE STREETScape	\$100,000	\$100,000	\$100,000	\$19,654	20%	\$87,786	\$64,472
6373 US HWY 92 COMMERCIAL COORIDOR PLAN	\$150,000	\$0	\$0	\$0	0%	\$0	\$0
6374 MAIN ST STREETScape RESERVES	\$0	\$500,000	\$0	\$0	0%	\$0	\$0
6375 DOWNTOWN PARK SPLASH PAD	\$500,000	\$1,000,000	\$0	\$0	0%	\$0	\$0
6399 CRA IMPACT FEE REIMBURSEMENT	\$6,000	\$6,000	\$6,000	\$0	0%	\$4,456	\$8,850
6400 CAPITAL OUTLAY - EQUIPMENT	\$0	\$0	\$30,000	\$24,856	83%	\$2,639	\$0
8110 OPERATIONS/ADM COST/SPEC PROJECT	\$71,866	\$218,531	\$28,094	\$1,700	6%	\$90	\$2,370
9900 CRA CONTINGENCY	\$0	\$0	\$0	\$0	0%	\$0	\$0
<b>COMM. REDEVELOPMENT AGENCY TOTAL</b>	<b>\$3,533,980</b>	<b>\$2,233,980</b>	<b>\$4,409,611</b>	<b>\$2,777,226</b>	<b>63%</b>	<b>\$1,922,514</b>	<b>\$2,886,319</b>

The proposed Fiscal Year 24/25 and Fiscal Year 25/26 Community Redevelopment Agency Budgets for expenses and revenues are balanced. If approved by the Community Redevelopment Agency Board, the Community Redevelopment Agency Budgets will be included with the City's Annual Budget and presented at Public Hearings in September.

Chair Pospichal asked for public comment. There was no public comment.

**Motion** by Keith Cowie, seconded by Dorothea Taylor Bogert, to approve the Fiscal Year 24/25 and Fiscal Year 25/26 Community Redevelopment Agency Budgets..

Bill Sterling asked if it is possible that the proposed splash pad could be compatible with the proposed dog and skate park on the old girls' softball fields.

Assistant City Manager Palmer said that is a good observation. The site is about four acres, so it could hold all those activities on one site, such as a dog park and splash pad. It could accommodate it. It is one of the sites we are looking at for the splash pad. There have been several sites identified in the Community Redevelopment Area. The softball fields are a strong candidate for the splash pad and the dog park and skate park.

Bill Sterling said if we could get the splash pad there, some of the engineering can accommodate the dog park. We ought to think about Wiley Drive and streetscaping it. He thinks the splash pad should be more out in the sun. We should also consider nighttime lighting options for the dog park.

Upon vote, all ayes.

Meeting adjourned at 8:22:59 p.m.

I HEREBY CERTIFY that the foregoing Minutes are true and correct.



Brandon Henry, City Clerk