

City of Auburndale Commission Minutes September 17, 2024

Minutes of the Regular Meeting of the City Commission of the City of Auburndale held September 17, 2024, at 7:00 p.m. in the Commission Room of City Hall, after having been properly advertised, with the following members present: Mayor Dorothea Taylor Bogert, Commissioners: Keith Cowie, Alex Cam, Jordan Helms, and Bill Sterling. Also, present were: City Manager Jeffrey Tillman, City Attorney Frederick J. Murphy Jr., City Clerk Brandon Henry, and Police Lieutenant John Cruz.

Mayor Dorothea Taylor Bogert declared a quorum present, and the Meeting was opened with prayer by Pastor Ben Abbott, Multiply Christian Church, and a salute to the flag.

Motion by Commissioner Cowie, seconded by Commissioner Cam, to approve Minutes of the City Commission Meeting of September 5, 2024. Upon vote, all ayes.

City Manager Jeffrey Tillman invited the City Commission and the public to a "topping out" ceremony at Lake Ariana Park on October 9th, at 9:00 a.m.

Parks and Recreation Director Cody McGhee presented Service Worker II Robert Cleveland with his longevity plaque for 10 years of service.

Information Technology Director Jee Kim presented Network Technician Gustavo Caucayo with his longevity plaque for five years of service.

Public Works Director John Dickson presented Service Worker II Ronaldo Ferreira (five years) and Service Worker III Robert Caszatt (five years) with their longevity plaques for years of service.

Fire Chief Brian Bradway presented Firefighter James Whedon (five years), Firefighter Amanda White (five years), and Shift Commander Aaron Sheppard (10 years) with their longevity plaques for years of service.

City Manager Tillman recognized Sergeant Nic Morales (10 years) and Sanitation Division Service Worker IV Magnium Howell (10 years) for their years of service, but were unable to attend tonight. He recognized Public Works Assistant Director Caleb Gabany for 25 years of service, but was unable to attend tonight but will attend the next City Commission meeting.

Mayor Taylor Bogert expressed her gratitude.

City Manager Tillman requested to add Resolution No. 2024-06 as Agenda Item #14.

Motion by Commissioner Cowie, seconded by Commissioner Helms, to add Resolution No. 2024-06 as Agenda Item #14. Upon vote, all ayes.

Mayor Taylor Bogert asked if there was public comment on any item not on the agenda.

Amanda Anderson, 126 Dixie Highway, said her and her husband have been living in a hotel since April. On behalf of the City, we had backed up feces into our home. The City cleaned up the feces, but left us without anything else. We took a check from the City for \$19,000. We went to fix our house and pulled up the flooring, because the City only wanted to fix half of the flooring – the part that showed the feces and the water. But when we went to pull up the rest of the flooring, my whole foundation is molded. And now the City no longer wants to help us, besides pay for our hotel. So we are out everything. We just remodeled our home to the point of \$100,000. We have no savings, we have nothing. The City does not want to help reimburse us – our belongings, our food, or anything. She said her question to the City Commission is where they would be, what would they do for their family.

Kevin Anderson, 126 Dixie Highway, said the City asked his homeowner's insurance step in, and his insurance possibly would not take it. They told us they would probably not help us. We just need to know what can be done. Because right now he does not have a house.

Mrs. Anderson said we have nowhere to live, we do not even have a toilet to their name. Public Utilities Director Bradford Thomas has been into our home. City Manager Tillman has not even walked into our home. Public Utilities Director Thomas has not walked into our home since the mold has been found. It has been three weeks, almost four weeks, since the other stuff has been told. It has been told to tear up our shower and other stuff, and it has not been done. We were told to contact our insurance. So the City is not even following what they have been told to do by people they hired. She is just wondering why it is not being done. Where do we go? What do we do?

City Manager Tillman responded to Mr. and Mrs. Anderson's public comment.

Mrs. Anderson asked how is that when the City basically conned us into taking this check. We took this check and cashed it and started the work while we were fixing to start the work, but since the City did not want to tear up all the flooring because the City thought it was just in a certain area – her whole foundation is molded because you did not want to tear it up. So the City should start another claim, not her. So her insurance is coming in five months later, and they are lost – they have nothing and they do not know what they are doing five months later into a claim. The City should have opened up another claim, because the City was told by the people the City hired to come into her house – the City was told what to do. Public Utilities Director Thomas has been talking to them, he was told what he needed to do, not her insurance company. They are lost, so if she gets told they are not going to do anything – what does she do? Be homeless?

City Manager Tillman responded to Mrs. Anderson's public comment.

Mrs. Anderson responded to City Manager Tillman. She said the City is liable and the City admitted they were wrong. You did not use equipment.

Mayor Taylor Bogert thanked Mrs. Anderson.

Mayor Taylor Bogert closed the Regular Meeting and opened the Public Hearing.

1. PUBLIC HEARING – FISCAL YEAR 2024-2025 TAX MILLAGE LEVY & ANNUAL BUDGET

City Manager Tillman said the Public Hearing has been advertised in accordance with the Florida Statutes regarding the method of fixing tax millage. This Public Hearing is the second of two (2) required Public Hearings. The first Public Hearing was held on September 5, 2024.

The proposed Budget for Fiscal Year 2025 is balanced with Total Revenue and Total Expenditures of \$87,568,228 before interfund transfers. Expenditures include general operating expenses of \$47,299,395. Capital Improvements of \$40,080,421 and Contingency Reserve of \$188,412. The Proposed Fiscal Year 2025 and 2026 Budgets includes all changes made during the Regular City Commission meetings of May 6, 2024 (Payroll), June 3, 2024 (Capital Outlay), June 17, 2024 (Expenditures), and July 15, 2024 (Revenues). City Manager Tillman presented changes and adjusted Contingency figures.

Revenues from ad-valorem taxes for Fiscal Year 2025 and Fiscal Year 2026 are estimated at \$10,510,000 and based upon the operating millage rate of 4.2515.

The Fiscal Year 2025 Budget also includes the proposed Five-Year Schedule of Capital Improvements (CIP) for the City's Public Safety, Parks and Recreation and Public Works Departments. This schedule, which is a requirement of the City's Comprehensive Plan, assists the City Commission in prioritizing future capital needs throughout the City and is updated annually during the budget process to include a "new fifth year".

A balanced Fiscal Year 2026 Budget (2nd Year Budget) is also being presented for the Commission's conceptual approval. The Fiscal Year 2026 Budget will be reviewed by City Staff and the City Commission during the next Budget update process in order to accommodate needs that have arisen since the planned budget was prepared.

The proposed Ordinances were prepared by the Finance Director and reviewed by the City Manager and City Attorney. The proposed Ordinances were approved on first reading September 5, 2024, and are being presented for second and final reading. Staff recommends approval of the proposed Ordinance establishing the tax millage levy and the proposed Ordinance adopting the Fiscal Year 2025 and Fiscal Year 2026 Annual Budgets.

Mayor Taylor Bogert asked for public comment. There was no public comment.

Mayor Taylor Bogert closed the Public Hearing and reopened the Regular Commission Meeting.

2. ORDINANCE #1784 ADOPTING FISCAL YEAR 2025 TAX MILLAGE LEVY

City Manager Tillman introduced Ordinance #1784.

City Attorney Frederick J. Murphy Jr. read Ordinance No. 1784 entitled: **AN ORDINANCE OF THE CITY OF AUBURNDALE, FLORIDA, ESTABLISHING THE TAX LEVY FOR THE YEAR 2024 ON ALL PROPERTY WITHIN THE CORPORATE LIMITS OF THE CITY OF AUBURNDALE AS SHOWN BY THE 2024 ASSESSMENT ROLL: ESTABLISHING THE MILLAGE RATE AT 4.2515, WHICH IS A 8.4% INCREASE OVER THE ROLLED BACK RATE OF 3.9214, AND PROVIDING FOR THE APPLICATION THEREOF; AND PROVIDING AN EFFECTIVE DATE**, by title only.

Motion by Commissioner Cowie, seconded by Commissioner Cam, to approve Ordinance #1784 establishing the tax millage levy, as read on second and final reading by title only. Upon vote, all ayes.

3. ORDINANCE #1785 ADOPTING FISCAL YEAR 2025 & FISCAL YEAR 2026 ANNUAL BUDGETS

City Manager Tillman introduced Ordinance #1785.

City Attorney Frederick J. Murphy Jr. read Ordinance No. 1785 entitled: **AN ORDINANCE OF THE CITY OF AUBURNDALE, FLORIDA, ADOPTING THE FISCAL YEAR 2024-2025 ANNUAL BUDGET; CONCEPTUALLY APPROVING THE FISCAL YEAR 2025-2026 ANNUAL BUDGET; ADOPTING THE FIVE (5) YEAR SCHEDULE OF CAPITAL IMPROVEMENTS (CIP); AND PROVIDING FOR AN EFFECTIVE DATE**, by title only.

Motion by Commissioner Cam, seconded by Commissioner Helms, to approve Ordinance #1785 adopting the Fiscal Year 2025 and Fiscal Year 2026 Annual Budgets, as read on second and final reading by title only. Upon vote, all ayes.

4. ORDINANCE #1786 AMENDING THE FUTURE LAND USE MAP – ENCLAVE AT LAKE MYRTLE SUBDIVISION

Community Development Director Julie Womble said this is a City initiated request to establish land use and zoning on the property totaling +/- 32.90 acres. The property currently has a Polk County Land Use designation of Residential Low-1 (RL-1)/ Residential Low-2 (RL-2), proposed for Low Density Residential. The proposed zoning classification is Planned Development-Housing 2 (PD-H2), which is accompanied by a binding site plan with a front setback of 15', a side setback of 5', and a rear setback of 10'.

The Planning Commission recommended approval of the proposed Future Land Use and Zoning Map Amendments – Enclave at Lake Myrtle Subdivision (5-1, 08/27/2024). Staff recommends approval of proposed Ordinances #1786 and 1787 amending the Future Land Use and the Official Zoning Map for the Enclave at Lake Myrtle Subdivision.

City Manager Tillman said staff recommends approval.

City Attorney Frederick J. Murphy Jr. read Ordinance No. 1786 entitled: **AN ORDINANCE OF THE CITY OF AUBURNDALE, FLORIDA, AMENDING ORDINANCE NO. 752, THE COMPREHENSIVE PLAN OF THE CITY OF AUBURNDALE, FLORIDA, BY AN AMENDMENT TO THE FUTURE LAND USE MAP BY RECLASSIFYING A**

PARCEL OF LAND TOTALING +/- 32.90 ACRES FROM POLK COUNTY FUTURE LAND USE RESIDENTIAL LOW-1 (RL-1) AND RESIDENTIAL LOW-2 (RL-2) TO CITY OF AUBURNDALE FUTURE LAND USE LOW DENSITY RESIDENTIAL; AND PROVIDING AN EFFECTIVE DATE (General Location: Berkley Road), by title only.

Mayor Taylor Bogert asked for public comment. There was no public comment.

Motion by Commissioner Helms, seconded by Commissioner Sterling, to approve Ordinance #1786 amending the Future Land Use for the Enclave at Lake Myrtle Subdivision, as read on second and final reading by title only. Upon vote, all ayes.

5. ORDINANCE #1787 AMENDING THE OFFICIAL ZONING MAP – ENCLAVE AT LAKE MYRTLE SUBDIVISION

City Manager Tillman said staff recommends approval of Ordinance #1787.

City Attorney Frederick J. Murphy Jr. read Ordinance No. 1787 entitled: **AN ORDINANCE OF THE CITY OF AUBURNDALE, FLORIDA, AMENDING ORDINANCE NO. 764, THE LAND DEVELOPMENT REGULATIONS OF THE CITY OF AUBURNDALE, FLORIDA, BY ESTABLISHING PLANNED DEVELOPMENT-HOUSING 2 (PD-H2) ZONING CLASSIFICATION ON PARCELS OF LAND TOTALING +/- 32.90 ACRES; AND PROVIDING AN EFFECTIVE DATE (General Location: Berkley Road),** by title only.

Mayor Taylor Bogert asked for public comment. There was no public comment.

Motion by Commissioner Sterling, seconded by Commissioner Helms, to approve Ordinance #1787 amending the Official Zoning Map for the Enclave at Lake Myrtle Subdivision, as read on second and final reading by title only. Upon vote, all ayes.

6. ORDINANCE #1788 AMENDING THE FUTURE LAND USE MAP – HILLS OF ARIETTA SUBDIVISION

Community Development Director Julie Womble said this is a City initiated request to establish land use and zoning on the property totaling +/- 37.55 acres. The property currently has a Polk County Land Use designation of Residential Low-1 (RL-1)/Residential Low-2 (RL-2), proposed for Low Density Residential. The proposed zoning classification is Planned Development-Housing 2 (PD-H2), which is accompanied by a binding site plan with a front setback of 20', a side setback of 7', and a rear setback of 10'.

The Planning Commission recommended approval of the proposed Future Land Use and Zoning Map Amendments – Hills of Arietta Subdivision (5-1, 08/27/2024). Staff recommends approval of proposed Ordinances #1788 and 1789 amending the Future Land Use and the Official Zoning Map for the Hills of Arietta Subdivision.

City Manager Tillman said staff recommends approval.

City Attorney Frederick J. Murphy Jr. read Ordinance No. 1788 entitled: **AN ORDINANCE OF THE CITY OF AUBURNDALE, FLORIDA, AMENDING ORDINANCE NO. 752, THE COMPREHENSIVE PLAN OF THE CITY OF AUBURNDALE, FLORIDA, BY AN AMENDMENT TO THE FUTURE LAND USE MAP BY RECLASSIFYING A PARCEL OF LAND TOTALING +/- 37.55 ACRES FROM POLK COUNTY FUTURE LAND USE RESIDENTIAL LOW-1 (RL-1) AND RESIDENTIAL LOW-2 (RL-2) TO CITY OF AUBURNDALE FUTURE LAND USE LOW DENSITY RESIDENTIAL; AND PROVIDING AN EFFECTIVE DATE (General Location: Hwy. 559 and Gapway Road),** by title only.

Mayor Taylor Bogert asked for public comment. There was no public comment.

Motion by Commissioner Cowie, seconded by Commissioner Cam, to approve Ordinance #1788 amending the Future Land Use for the Hills of Arietta Subdivision, as read on second and final reading by title only. Upon vote, all ayes.

7. ORDINANCE #1789 AMENDING THE OFFICIAL ZONING MAP – HILLS OF ARIETTA SUBDIVISION

City Manager Tillman said staff recommends approval.

City Attorney Frederick J. Murphy Jr. read Ordinance No. 1789 entitled: **AN ORDINANCE OF THE CITY OF AUBURNDALE, FLORIDA, AMENDING ORDINANCE NO. 764, THE LAND DEVELOPMENT REGULATIONS OF THE CITY OF AUBURNDALE, FLORIDA, BY ESTABLISHING A PLANNED DEVELOPMENT-HOUSING 2 (PD-H2) ZONING CLASSIFICATION ON PARCELS OF LAND TOTALING +/- 37.55 ACRES; AND PROVIDING AN EFFECTIVE DATE (General Location: HWY. 559 and Gapway Road),** by title only.

Mayor Taylor Bogert asked for public comment. There was no public comment.

Motion by Commissioner Cam, seconded by Commissioner Helms, to approve Ordinance #1789 amending the Official Zoning Map for the Hills of Arietta Subdivision, as read on second and final reading by title only. Upon vote, all ayes.

8. ORDINANCE #1790 AMENDING THE FUTURE LAND USE MAP – CASCARA SUBDIVISION

Community Development Director Julie Womble said this is a City initiated request to establish land use and zoning on the property totaling +/- 40.07 acres. The property currently has a Polk County Land Use designation of Residential Low-1 (RL-1), proposed for Low Density Residential. The proposed zoning classification is Planned Development-Housing 2 (PD-H2), which is accompanied by a binding site plan with a front setback of 15', a side setback of 5', and a rear setback of 10'.

The Planning Commission recommended approval of the proposed Future Land Use and Zoning Map Amendments – Cascara Subdivision. (5-1, 08/27/2024). Staff recommends approval of proposed Ordinances #1790 and 1791 amending the Future Land Use and the Official Zoning Map for the Cascara Subdivision.

City Manager Tillman said staff recommends approval.

City Attorney Frederick J. Murphy Jr. read Ordinance No. 1790 entitled: **AN ORDINANCE OF THE CITY OF AUBURNDALE, FLORIDA, AMENDING ORDINANCE NO. 752, THE COMPREHENSIVE PLAN OF THE CITY OF AUBURNDALE, FLORIDA, BY AMENDING THE FUTURE LAND USE MAP RECLASSIFYING PARCELS OF LAND TOTALING +/- 40.07 ACRES FROM POLK COUNTY FUTURE LAND USE CLASSIFICATION RESIDENTIAL LOW-1 (RL-1) TO CITY OF AUBURNDALE FUTURE LAND USE CLASSIFICATION LOW DENSITY RESIDENTIAL; AND PROVIDING AN EFFECTIVE DATE (General Location: Hwy. 559),** by title only.

Mayor Taylor Bogert asked for public comment. There was no public comment.

Motion by Commissioner Helms, seconded by Commissioner Sterling, to approve Ordinance #1790 amending the Future Land Use for the Cascara Subdivision, as read on second and final reading by title only. Upon vote, all ayes.

9. ORDINANCE #1791 AMENDING THE OFFICIAL ZONING MAP – CASCARA SUBDIVISION

City Manager Tillman said staff recommends approval.

City Attorney Frederick J. Murphy Jr. read Ordinance No. 1791 entitled: **AN ORDINANCE OF THE CITY OF AUBURNDALE, FLORIDA, AMENDING ORDINANCE NO. 764, THE LAND DEVELOPMENT REGULATIONS OF THE CITY OF AUBURNDALE, FLORIDA, BY ESTABLISHING AUBURNDALE ZONING MAP CLASSIFICATION**

PLANNED DEVELOPMENT - HOUSING 2 (PD-H2) ON PARCELS OF LAND TOTALING +/- 40.07 ACRES; AND PROVIDING AN EFFECTIVE DATE (General Location: HWY. 559), by title only.

Mayor Taylor Bogert asked for public comment. There was no public comment.

Motion by Commissioner Sterling, seconded by Commissioner Cowie, to approve Ordinance #1791 amending the Official Zoning Map for the Cascara Subdivision, as read on second and final reading by title only. Upon vote, all ayes.

10. ORDINANCE #1792 AMENDING THE FUTURE LAND USE MAP – LAKE MATTIE PARK

Community Development Director Julie Womble said this is a City initiated request to establish land use and zoning on the property totaling +/- 26.49 acres. The property currently has a Polk County Land Use designation of Agriculture/Rural Residential (A/RR) proposed for City, Public Uses, Parks. The proposed zoning classification is Open Use Agricultural (OUA).

The Planning Commission recommended approval of the proposed Future Land Use and Zoning Map Amendments – Lake Mattie Park. (5-1, 08/27/2024).

City Manager Tillman said staff recommends approval of proposed Ordinances #1792 and 1793 amending the Future Land Use and the Official Zoning Map for Lake Mattie Park.

City Attorney Frederick J. Murphy Jr. read Ordinance No. 1792 entitled: **AN ORDINANCE OF THE CITY OF AUBURNDALE, FLORIDA, AMENDING ORDINANCE NO. 752, THE COMPREHENSIVE PLAN OF THE CITY OF AUBURNDALE, FLORIDA, BY AN AMENDMENT TO THE FUTURE LAND USE MAP BY RECLASSIFYING A PARCEL OF LAND TOTALING +/- 26.49 ACRES FROM POLK COUNTY FUTURE LAND USE AGRICULTURE/RURAL RESIDENTIAL (A/RR) TO CITY OF AUBURNDALE FUTURE LAND USE CITY, PUBLIC USES, PARKS; AND PROVIDING AN EFFECTIVE DATE (General Location: Lake Mattie Road and CR 559), by title only.**

Mayor Taylor Bogert asked for public comment. There was no public comment.

Motion by Commissioner Cowie, seconded by Commissioner Helms, to approve Ordinance #1792 amending the Future Land Use for Lake Mattie Park, as read on second and final reading by title only. Upon vote, all ayes.

11. ORDINANCE #1793 AMENDING THE OFFICIAL ZONING MAP – LAKE MATTIE PARK

City Manager Tillman said staff recommends approval.

City Attorney Frederick J. Murphy Jr. read Ordinance No. 1793 entitled: **AN ORDINANCE OF THE CITY OF AUBURNDALE, FLORIDA, AMENDING ORDINANCE NO. 764, THE LAND DEVELOPMENT REGULATIONS OF THE CITY OF AUBURNDALE, FLORIDA, BY ESTABLISHING OPEN USE AGRICULTURE (OUA) ZONING CLASSIFICATION ON PARCELS OF LAND TOTALING +/- 26.49 ACRES; AND PROVIDING AN EFFECTIVE DATE (General Location: Lake Mattie Road and CR 559), by title only.**

Mayor Taylor Bogert asked for public comment. There was no public comment.

Motion by Commissioner Cam, seconded by Commissioner Sterling, to approve Ordinance #1793 amending the Official Zoning Map for Lake Mattie Park, as read on second and final reading by title only. Upon vote, all ayes.

12. RESOLUTION #2024-05 AMENDING THE STEP PAY PLAN

City Manager Tillman said the City Commission established a Step Pay Plan in September 2001, which provides a 2% salary adjustment upon completion of one year of service (Probationary Step), four years, and six years of service to the City of Auburndale.

In May 2013, the City Commission approved establishing an additional 2% salary adjustment upon completion of eight years of service.

The proposed Resolution would include an additional 2% salary adjustment for all employees who complete 10 years of continuous service with the City on their anniversary date.

The proposed Resolution was prepared by the City Manager's Office and reviewed by the City Attorney. If approved, the amended Step Pay Plan will take effect during the first payroll period of Fiscal Year 2024-2025 for those employees who have 10 or more years of service to the City. The proposed Fiscal Year 2024-2025 Budget appropriates funding for the additional 10-year step. Staff recommends approval of Resolution #2024-05 amending the Step Pay Plan.

City Attorney Frederick J. Murphy Jr. read Resolution No. 2024-05 entitled: **A RESOLUTION AMENDING THE CITY OF AUBURNDALE STEP PAY PLAN; AND PROVIDING AN EFFECTIVE DATE**, by title only.

Mayor Taylor Bogert asked for public comment. There was no public comment.

Motion by Commissioner Helms, seconded by Commissioner Sterling, to approve Resolution #2024-05 amending the Step Pay Plan.

Mayor Taylor Bogert said it is a great idea and expressed gratitude.

Upon vote, all ayes.

13. INTERLOCAL AGREEMENT WITH POLK COUNTY FOR TOURIST DEVELOPMENT TAX FUNDING – LAKE MYRTLE SPORTS PARK

City Manager Tillman provided a brief history regarding this item. He said since 2006, the City and County have cooperated in the design, construction, operation, and use of the Lake Myrtle Sports Park to attract large scale sporting events and organizations, which bring tourists and economic impact to Polk County while improving the quality of life for Auburndale residents and its youth. The Lake Myrtle Sports Park now includes nine (9) collegiate baseball fields, five (5) youth baseball fields, eleven (11) international sized soccer fields, a soccer stadium, and a competitive water sports lake.

The proposed Interlocal Agreement further enhances the Lake Myrtle Sports Park and better positions the entire facility with additional improvements to host higher-level competitive events and new facilities for several Auburndale youth sports organizations. The proposed improvements are planned to be designed and constructed in a phased approach and include:

- New Bathrooms for Soccer Fields 1-3 and 7-10
- Soccer Stadium Fencing
- Design and Construction of Improvements to Championship Water Sports Lake:
 - Bathrooms & Judge's Tower
 - Additional Parking
 - Additional Street Lighting
 - Paved trail around North, South, and East of Lake
 - Electrical Updates
- Design and Construction of three (3) Multipurpose (Football/Soccer) fields
- Relocation of Onsite Residence and Maintenance Shop

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- Design and Construction of Baseball Stadium
 - Design and Construction of Softball Fields
 - Design and Construction of Artificial Turf Fields at the Auburndale Softball Complex

The proposed Interlocal Agreement pledges a portion of the fourth and fifth percent of the Tourist Development Tax and City funding to complete the various projects. To assist with the financing of the Improvements, the County will make a single payment of \$3,000,000 to the City in Fiscal Year 2024-2025 and finance \$15,000,000 in \$5,000,000 increments over a three-year period (Fiscal Year 2025-2026, Fiscal Year 2026-2027, Fiscal Year 2027-2028) for a total of \$18,000,000. The City will assist in funding up to half (50%) of the soccer bathrooms as well as design/construction of the Multipurpose fields and Softball fields. These additional improvements would support the soccer, football, and softball youth organizations.

The Fiscal Year 2024-2025 Budget includes the initial \$3,000,000 in funding from the County to begin the first phase of improvements that will develop cost estimates of the proposed projects, which will be included in future Budgets. The proposed Interlocal Agreement also allows for the City and County to evaluate the financial feasibility of each project before proceeding to the next phase of development.

The proposed Interlocal Agreement was prepared by Polk County Tourism and Sports Marketing and reviewed by the County Attorney, Parks and Recreation Director, Finance Director, City Manager and City Attorney. There is an additional resolution that we will consider, which was recommended by our bond counsel. Staff recommends approval of the proposed Interlocal Agreement with Polk County for Tourist Development Tax Funding for Design and Development/Construction of Facilities at the Lake Myrtle Sports Park.

Mark Jackson, Polk County Tourism and Sports Marketing, discussed the proposal.

City Attorney Murphy asked Mr. Jackson when does he anticipate this will go before the Board of County Commissioners?

Neal Duncan, Polk County Tourism and Sports Marketing, answered the next meeting.

Mr. Jackson said he spoke with Board of County Commissioners Chairman Bill Braswell this morning – Chairman Braswell knows it is coming and he is extremely supportive. It has been approved by the Tourist Development Council unanimously.

City Manager Tillman said staff has plans to be at the agenda review on September 27th, which would mean it will be heard at the October 1st Board of County Commissioners meeting. He thanked Polk County Tourism and Sports Marketing and City staff. Staff recommends approval of the proposed Interlocal Agreement with Polk County for Tourist Development Tax Funding for Design and Development/Construction of Facilities at the Lake Myrtle Sports Park.

Mayor Taylor Bogert asked City Attorney Murphy if he had any comments.

City Attorney Murphy answered no, it is all very exciting for the City and the community – and reflects the partnership that has existed for many years. In the conversations with the City Manager, Finance Director, and bond counsel – there will be financing matters we need to work the details out on, so that we thread the needle through various requirements. But we have staff ready to step up to the plate.

Mayor Taylor Bogert asked for public comment. There was no public comment.

Motion by Commissioner Cowie, seconded by Commissioner Sterling, to approve the Interlocal Agreement with Polk County for Tourist Development Tax Funding for Design and Development/Construction of Facilities at the Lake Myrtle Sports Park.

Commissioner Cowie said he concurred with Mr. Jackson – it has been a great partnership. For as long as he has been on the Commission, we have been doing this. It drives income and recognition. Our citizens are benefactors of this. He is excited for the softball fields for the girls.

Mayor Taylor Bogert concurred. She has been pushing for the softball fields so the girls are out there with the boys – it will also make it much easier for families.

Upon vote, all ayes.

14. RESOLUTION 2024-06 ESTABLISHING INTENT TO REIMBURSE FROM FUTURE FINANCING

City Manager Tillman said staff recommends approval of Resolution 2024-06 Establishing Intent to Reimburse from Future Financing.

City Attorney Frederick J. Murphy Jr. read Resolution No. 2024-06 entitled: **A RESOLUTION OF THE CITY OF AUBURNDALE, FLORIDA ESTABLISHING ITS INTENT TO REIMBURSE CERTAIN EXPENDITURES INCURRED BY THE CITY IN CONNECTION WITH THE LAKE MYRTLE SPORTS PARK WITH PROCEEDS OF A FUTURE TAXABLE OR TAX-EXEMPT FINANCING OR FINANCINGS; PROVIDING CERTAIN OTHER MATTERS IN CONNECTION THEREWITH; PROVIDING FOR READING THIS RESOLUTION BY TITLE ONLY; AND PROVIDING FOR AN EFFECTIVE DATE**, by title only.

Mayor Taylor Bogert asked for public comment. There was no public comment.

Motion by Commissioner Sterling, seconded by Commissioner Helms, to approve Resolution 2024-06 Establishing Intent to Reimburse from Future Financing.

City Manager Tillman briefly explained the project.

Upon vote, all ayes.

15. CONSIDER PURCHASE OF PROPERTY – TURLINGTON PROPERTY

City Manager Tillman said due to recent growth, the City completed an Evaluation of the Regional Wastewater Treatment Facility Service Area. The Evaluation identified several large-scale capital improvements necessary to be completed for future growth to connect to the system. These projects consist of additional sewer lines and a master lift station to create the adequate capacity in the system to accept additional sewer flows. The Evaluation also identified the need to expand the Regional Wastewater Treatment Facility in future years. The Regional Wastewater Treatment Facility currently has a treatment capacity of 4.0 million gallons per day (MGD) and will be expanded to 6.0 million gallons per day in the planned future expansion. The property of the Regional Wastewater Treatment Facility will be adequate for the expansion to 6.0 million gallons per day, but will not be sufficient for any further expansion, if needed.

The proposed site for purchase is a parcel owned by the Turlington family. The 10.01-acre site is currently vacant and located at the end of Shirley Lowrance Road, west of the Regional Wastewater Treatment Facility. The site has been preliminarily reviewed by the City's consulting engineer, Chastain Skillman, who recommends acquisition of the property. The tract will provide opportunities to ensure the City has the adequate property for future expansion or provide a potential reuse disposal option through rapid infiltration basins.

The contract price of the Purchase and Sale Agreement is \$250,000.00 to acquire the property. The property appraisal determined the market value of the Turlington property to be \$225,000.00. Staff feels the proximity of the property to the Regional Wastewater Treatment Facility makes the site desirable reducing future infrastructure expenses.

The expense of the purchase is being offset utilizing previously collected Wastewater Connection Fees and is provided for in the Fiscal Year 2024-2025 Budget.

The Agreement for Sale and Purchase of Real Property was prepared by the City Attorney and reviewed by the Public Works/Special Project Director and City Manager. Staff recommends approval of the Agreement for Sale and Purchase of Real Property and authorize the City Manager to execute all closing documents.

Mayor Taylor Bogert asked for public comment. There was no public comment.

Motion by Commissioner Cam, seconded by Commissioner Sterling, to approve the Agreement for Sale and Purchase of Real Property and authorize the City Manager to execute all closing documents. Upon vote, all ayes.

16. CONSIDER PURCHASE OF PROPERTY – QUINTANILLA PROPERTY

City Manager Tillman described the proposal. He said the proposed site for purchase is owned by the Quintanilla family. The 0.13-acre site is currently vacant and is a portion of the Quintanilla family's residence located on Strickland Lane, west of the Berkley Road Water Treatment Facility. The site has been preliminarily reviewed by the City's consulting engineer, Chastain Skillman, who recommends acquisition of the property. The additional 25' tract will allow the City to place the new sewer force main adjacent to the existing 16" force main, allow for a future reclaimed effluent main, and provide an access road from the Berkley Water Treatment Facility to the Regional Master Lift Station. Currently, the only access to the Regional Master Lift Station is from the Auburndale/TECO Trail.

The contract price of the Purchase and Sale Agreement is \$40,000.00 to acquire the property. Staff feels the proximity of the property to the Regional Master Lift Station makes the site desirable reducing future infrastructure expenses and provides for important access. The expense of the purchase is being offset utilizing previously collected Wastewater Connection Fees and is provided for in the Fiscal Year 2024-2025 Budget.

The Agreement for Sale and Purchase of Real Property was prepared by the City Attorney and reviewed by the Public Works/Special Project Director and City Manager. Staff recommends approval of the Agreement for Sale and Purchase of Real Property and authorize the City Manager to execute all closing documents.

Mayor Taylor Bogert asked for public comment. There was no public comment.

Motion by Commissioner Sterling, seconded by Commissioner Cowie, to approve the Agreement for Sale and Purchase of Real Property and authorize the City Manager to execute all closing documents.

Mayor Taylor Bogert asked to clarify the location of the Master Lift Station.

City Manager Tillman clarified the location.

Upon vote, all ayes.

The Meeting was adjourned at 8:15:56 p.m.

I HEREBY CERTIFY that the foregoing Minutes are true and correct.



Brandon Henry, City Clerk