

December 10, 2024

CITY OF AUBURNDALE, FLORIDA  
INVITATION TO BID  
ELECTRICAL CONTRACTORS  
INSTALLATION OF ELECTRICAL SERVICES DOWNTOWN AUBURNDALE

The City of Auburndale's Community Redevelopment Agency (CRA) will receive sealed bids from electrical contractors to install electrical services from TECO's primary distribution system to residences and businesses along five (5) streets within the downtown Auburndale area where the primary distribution system will be placed underground by TECO. The proposed projects include:

1. Howard Street
2. Palmetto Street
3. Center Street (between Lake Ave and Palmetto)
4. Main Street (from near Stadium Rd. to Sesaquachita Ave.)
5. Alley between Shelby St. and W. Park St. (behind the Civic Center)

The CRA reserves the right to select which services will be placed underground depending on price and budget availability.

The deadline to submit sealed bids is Friday, January 10, 2025 at 2:00 p.m. The electrician's proposal that is accepted and approved by the Auburndale Community Redevelopment Agency will take effect immediately upon the CRA's approval, anticipated January 21, 2025.

One (1) original submittal of the proposal must be addressed to the Assistant City Manager and mailed to Post Office Box 186, Auburndale Florida, 33823, or delivered to the City Manager's Office, City Hall, One Bobby Green Plaza, Auburndale, Florida, 33823, on or before the above specified date and time. Each bid must be submitted in a sealed envelope and addressed to the Assistant City Manager, City of Auburndale, and plainly marked on the envelope "Sealed Bid – Proposal for Electrical Contractors."

Electrical Contractor must be able to perform all services listed in the Bid Specifications. Proposers are also required to include a completed Non-collusion Affidavit of Prime Bidder Form and PUR 7068 Form with the sealed bid.

The City reserves the right to reject any or all bids, to waive informalities, to re-advertise, and to accept the bid that is in the best interest of the City, which may not necessarily be the lowest bid. Reasonable variations from bid specifications will be considered.

Sincerely,  
Amy Palmer  
Assistant City Manager

## BID SPECIFICATIONS

- A. Contractor shall install electrical services from TecoEnergy's primary termination locations to the residences and businesses associated with several projects that place the primary distribution system underground. The primary electrical distribution system, along with any required transformers will be constructed by TecoEnergy or a subcontractor of TecoEnergy.
- B. Contractor must be familiar with the materials, load carrying capabilities, codes, regulations, and industry standards for this type of electrical work. All work must meet current industry standards and all rules' regulations, and codes for federal, state, and local authorities.
- C. Contractor shall be responsible for coordinating with TecoEnergy and any other affected utilities.
- D. Contractor is to provide underground electrical services to the existing meter locations of the residences and businesses within the project limits. If existing meter locations do not meet current code requirements Contractor is to coordinate with TecoEnergy for their relocation and installation.
- E. It is the Contractor's responsibility to survey the scope of work required in the performance of this Contract and to make the City representative aware of any relevant issues.
- F. Contractor is to coordinate with property owners regarding the locations of the underground services and inform them when outages may occur during the transfer to underground service.
- G. Contractor is to remove and dispose of any components that are not required for the transition from overhead to underground service.
- H. All parts shall be new, premium grade unless otherwise approved by the City and/or TecoEnergy prior to installation.
- I. Contractor must be able to work independently and must have all tools, transportation, and equipment necessary to perform the required duties.

- J. All work is to be completed by the Contractor is subject to the general inspection of the City's representative or his designee. The City's representative shall decide all questions that may arise as to the quality and acceptability of the material furnished, work performed, rate of progress of work, interpretation of plans and specifications.
- K. Contractor shall be responsible for obtaining all required permits and inspections and paying fees associated with the permits and/or inspections.
- L. Scheduled outages must be coordinated with the Cities Administrators office or other appropriate City representative.
- M. Contractor is to maintain project records, as necessary, in accordance with established professional standards and provide As-built drawings for all the underground services locations.
- N. Contractor is responsible for all restoration work that is required after completion of the underground services. This includes all lawn, concrete, pavers, decking repairs that may be required for the installation of the underground services.
- O. The successful contractor shall maintain all necessary insurance coverages as required by local, state and federal law during the term of the Electrical Services Contract including:
  - a. Workers Compensation Insurance, as required by state law, for all employees engaged in work under this contract.
  - b. Property Damage, Automotive and General Liability Insurance of not less than \$100,000 on account of all accidents.
- P. The successful contractor shall furnish proof of insurance prior to the commencement of the Electrical Contract or when requested by the City of Auburndale.
- Q. The successful contractor shall be licensed as a Certified or Registered Electrical Contractor with the State of Florida and should maintain all necessary City and County permits and licenses.

CITY OF AUBURNDALE, FLORIDA

BID FORM

ELECTRICAL CONTRACTORS

UNDERGROUND ELECTRICAL SERVICES DOWNTOWN AUBURNDALE

The proposed Contractor declares that they will provide all Electrical services in accordance with the specifications of this document, and comply with all federal, state and local laws and requirements for the following rates:

- 1. Howard Street \_\_\_\_\_
- 2. Palmetto Street \_\_\_\_\_
- 3. Center Street (between Lake Ave and Palmetto) \_\_\_\_\_
- 4. Main Street (from near Stadium to Sesaquachita) \_\_\_\_\_
- 5. Alley between Shelby St. and W. Park St. (behind Civic Center) \_\_\_\_\_

Total: \_\_\_\_\_

**Note:** All bids must be returned to the City Manager's Office, City Hall, One Bobby Green Plaza, Auburndale, Florida, by 2:00 p.m. on Friday, January 10, 2025 in a sealed envelope.

\_\_\_\_\_  
Name of Bidder (Please print or type)

\_\_\_\_\_  
Contact Person Telephone No.

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
City, State and Zip code

\_\_\_\_\_  
Signature Date