



City of Auburndale
AUBURNDALE, FLORIDA 33823

Office of the City Manager

P.O. Box 186
(863) 965-5530
Email: cmo@auburndalefl.com

COMMUNITY REDEVELOPMENT AGENCY MEETING
Tuesday, January 21, 2025 – 7:30 PM
COMMISSION ROOM/CITY HALL

CALL TO ORDER – Ellie Harper, Chair

ROLL CALL – Brandon Henry, City Clerk

APPROVE CRA MINUTES – Regular Meeting – 11/04/2024

ANNOUNCEMENTS – Amy Palmer, Assistant City Manager

REQUEST TO ADD ADDITIONAL ITEMS TO AGENDA –

REQUEST FROM THE GENERAL PUBLIC –

AGENDA

1. FINANCE REPORT
2. PRESENTATION OF BIDS – ELECTRICAL CONTRACTORS, UNDERGROUND ELECTRIC SERVICES
3. PROJECT UPDATE

Ref. F.S. 286: If an individual decides to appeal any decision made by the City Commission with respect to this meeting, a verbatim transcript may be requested. If so, the individual should make provision for a transcript to be made at the meeting. Persons with disabilities needing special accommodations to participate in this proceeding should contact the City Clerk no later than five days prior to the proceeding at 968-5133.

**Community Redevelopment Agency Meeting
January 21, 2025**

AGENDA ITEM 1: FINANCE REPORT

INFORMATION ONLY

ACTION REQUESTED

ISSUE: The Community Redevelopment Agency (CRA) Board will receive a finance report from the City's Finance Director, Chris Reeder.

**Community Redevelopment Agency Meeting
January 21, 2025**

AGENDA ITEM 2: PRESENTATION OF BIDS – ELECTRICAL CONTRACTORS, UNDERGROUND ELECTRICAL SERVICES

 INFORMATION ONLY

 X ACTION REQUESTED

ISSUE: The Community Redevelopment Agency will consider bids from electrical contractors to install electrical services from TECO’s primary distribution system to residences and businesses on several CRA streetscape projects.

ATTACHMENTS:

- . Invitation to Bid
- . Bid Proposals (2)

ANALYSIS: Howard Street and Palmetto Street are two streets in downtown that the Community Redevelopment Agency had budgeted funds for in FY 2023-2024 to complete a streetscape. The streetscapes will include brick paver parking, decorative lighting, landscaping and landscape planters, and placing overhead wires underground, similar to other streetscapes in downtown. The City’s engineer Chastain Skillman has prepared engineered drawings for the streetscapes and also prepared a preliminary opinion of probable costs, which came in over budget.

The invitation to bid for an electrical contractor was prepared in order to complete a portion of the streetscape project, by placing overhead utilities underground. The electrician will connect private residences and businesses to TECO’s supply lines. The invitation to bid included several streets in downtown, including Howard, Palmetto, Center, Main Street (from near Stadium to Sesaquachita), and the Alley between Shelby Street and West Park Street (behind the Civic Center).

The invitation to bid was advertised in The Newschief on December 16, 2024, placed on the City’s website, and emailed to 13 electrical contractors. On January 10, 2025, the City received the following bids:

Heart of Florida Electric	\$ 124,000.00
Reiter Electric	\$1,175,000.00

Heart of Florida Electric is the low bid and has worked with the City on several projects, including the bank redevelopment. The City has had a positive work experience with the contractor. The streetscape projects are included in the FY 2024-2025 Budget in the amount \$1,300,000.

STAFF RECOMMENDATION: Award the bid to Heart of Florida Electric in the amount \$124,000.

**Community Redevelopment Agency Meeting
January 21, 2025**

AGENDA ITEM 3: CRA PROJECT UPDATE

 X INFORMATION ONLY

 ACTION REQUESTED

ISSUE: The Community Redevelopment Agency (CRA) Board will hear a presentation on the status of current CRA projects.

ATTACHMENTS:

. None