



City of Auburndale
AUBURNDALE, FLORIDA 33823

Office of the City Manager

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COMMISSION MEETING
AUGUST 18, 2025 - 7:00 P.M.
COMMISSION ROOM/CITY HALL

CALL TO ORDER – Mayor Dorothea Taylor Bogert

INVOCATION – Pastor Kevin Chisholm, Move Church

PLEDGE OF ALLEGIANCE – Mayor Dorothea Taylor Bogert

ROLL CALL – City Clerk Brandon Henry

APPROVE COMMISSION MINUTES – Regular Meeting – 08/04/2025

ANNOUNCEMENTS – City Manager and City Attorney

REQUEST TO ADD ADDITIONAL ITEMS TO AGENDA –

REQUEST FROM THE GENERAL PUBLIC –

AGENDA

1. CONSIDER PIGGYBACK PROPOSAL – SOUTHERN FORCE MAIN RE-ROUTE PHASE I
2. RESOLUTION #2025-03 ADOPTING LOCAL MITIGATION STRATEGY
3. RESOLUTION #2025-04 AGREEMENT FOR GRANT FUNDING WITH STATE OF FLORIDA
4. RESOLUTION #2025-05 NAMING LAKE MYRTLE DOG PARK – DR. BILL STERLING DOG PARK

Community Redevelopment Agency (CRA) Meeting following City Commission Meeting

F.S. 286: If an individual decides to appeal any decision made by the City Commission with respect to this meeting, a verbatim transcript may be requested. If so, the individual should make provisions for a transcript to be made at the meeting. Persons with disabilities needing special accommodations to participate in this proceeding should contact the City Clerk no later than five days prior to the proceeding at 968-5133.

**City Commission Meeting
August 18, 2025**

**AGENDA ITEM 1: CONSIDER PIGGYBACK PROPOSAL – SOUTHERN FORCE MAIN REROUTE
PHASE I**

____ INFORMATION ONLY

X ACTION REQUESTED

ISSUE: The City Commission will consider a piggyback proposal for Phase I of the Southern Force Main Reroute Project from Killebrew Inc.

ATTACHMENTS:

- . Letter of Recommendation from Chastain-Skillman – 08/13/2025
- . General Piggyback Purchasing Agreement with Killebrew
- . Piggyback Proposal from Killebrew, Inc.

ANALYSIS: In May 2023, the City’s consulting engineer, Chastain-Skillman, completed the Regional Wastewater Treatment Facility Service Area Study that identified needed sewer collection system improvements to support new development. The Southern Force Main Reroute Project was one of the improvements identified in the Study. The Southern Force Main Reroute Project redirects an 18-inch sewer force main along the west side of the Polk County Parkway directly to the Regional Wastewater Treatment Facility bypassing the Regional Master Liftstation.

Phase I of the Southern Force Main Reroute Project constructs the force main from the Regional Wastewater Treatment Facility to the Tenoroc Fish Management Area (Tenoroc) property. An additional easement is necessary to construct the force main across the Tenoroc property, which is planned as Phase II, and will complete the project. An application has been submitted to the Florida Department of Environmental Protection for the easement.

To expedite Phase I of the Southern Force Main Reroute Project, the City has received a piggyback proposal from Killebrew, Inc. in the amount of \$2,137,023.66 based upon a utilities construction services contract competitively awarded to Killebrew by Polk County. The FY 2024 & FY 2025 Budgets allocated \$3,400,000 for the entire Southern Force Main Re-route Project. The City has had favorable experience with Killebrew, Inc. on several utility projects including Phase I of the Gapway Force Main Project.

Chastain-Skillman has reviewed the proposal and determined the quote corresponds to the allocated budget. The proposal was also reviewed by the Special Projects Director, City Manager, and City Attorney.

STAFF RECOMMENDATION: Approval of the piggyback proposal from Killebrew, Inc. in the amount of \$2,137,023.66 and authorize the City Manager to execute a General Piggyback Purchasing Agreement for Phase I of the Southern Force Main Reroute Project.

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August 18, 2025**

AGENDA ITEM 2: RESOLUTION #2025-03 ADOPTING LOCAL MITIGATION STRATEGY

___ INFORMATION ONLY

X ACTION REQUESTED

ISSUE: The City Commission will consider a Resolution concerning the Local Mitigation Strategy.

ATTACHMENTS:

- . Letter from Florida Division of Emergency Management – 06/19/2025
- . Resolution #2025-03 Adopting the Updated Local Mitigation Strategy

ANALYSIS: The City of Auburndale has been an active participant in the Polk County Local Mitigation Strategy Committee for several years. The Committee has established a comprehensive, coordinated planning process to eliminate or decrease the City's vulnerability to the human and economic costs of natural disasters (floods, hurricanes, severe storms/tornadoes, wildfires, drought/heat waves). This process is known as the Local Mitigation Strategy.

The Committee has identified and prioritized a number of proposed projects needed to reduce the impacts of future disasters in Polk County, including Auburndale.

The proposed Resolution accepts and approves Auburndale's portion of the Updated Polk County Plan. The City also agrees to pursue funding to implement the proposals and to continue support of the Polk County Plan.

The proposed Resolution was prepared by the City Manager's Office using a draft provided by Polk County Emergency Management and reviewed by the City Attorney.

STAFF RECOMMENDATION: Approval of the proposed Resolution.

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AGENDA ITEM 3: RESOLUTION #2025-04 AGREEMENT FOR GRANT FUNDING WITH STATE OF FLORIDA

 INFORMATION ONLY

 X ACTION REQUESTED

ISSUE: The City Commission will consider a Resolution to enter a contract agreement for grant funding with the State of Florida.

ATTACHMENTS:

Resolution #2025-04 Agreement for Grant Funding with State of Florida

ANALYSIS: During the 2025 Florida Legislative Session, the Florida Legislature appropriated \$750,000 for the development of Lake Ariana Park Improvements. The funding will assist in developing facilities located on property leased from the State to include a boat ramp, dock, pier, playground equipment, sand volleyball courts, pavilions, and restroom facilities.

The appropriation is administered by the Land and Recreation Grants Section within the State of Florida Department of Environmental Protection, Division of State Lands. The Division of State Lands requires the adoption of a resolution by the Auburndale City Commission to enter into a contract agreement for the grant funding.

The proposed Resolution authorizes the City Manager to execute the contract agreement with the State of Florida. The proposed Resolution was prepared by the City Manager's Office and reviewed by the City Attorney.

STAFF RECOMMENDATION: Approval of the proposed Resolution.

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**AGENDA ITEM 4: RESOLUTION #2025-05 NAMING LAKE MYRTLE DOG PARK –
DR. BILL STERLING DOG PARK**

INFORMATION ONLY

ACTION REQUESTED

ISSUE: The City Commission will consider a Resolution naming the dog park located at the Lake Myrtle Sports Complex in honor of City Commissioner Dr. Bill Sterling.

ATTACHMENTS:

. Resolution #2025-05 Naming Lake Myrtle Dog Park – Dr. Bill Sterling Dog Park

ANALYSIS: The City of Auburndale is currently in the process of lighting the dog park located at the Lake Myrtle Sports Complex.

On August 11, 2025, the City Commission recognized Dr. Bill Sterling for his 25-years of dedicated service to the City of Auburndale.

The proposed Resolution officially names the dog park located at the Lake Myrtle Sports Complex the "Dr. Bill Sterling Dog Park" in his honor.

STAFF RECOMMENDATION: Approval of the proposed Resolution.