



City of Auburndale
AUBURNDALE, FLORIDA 33823

Office of the City Manager

P.O. Box 186
(863) 965-5530
Email: cmo@auburndalefl.com

COMMISSION MEETING
MONDAY, OCTOBER 6, 2025 - 7:00 P.M.
COMMISSION ROOM/CITY HALL

CALL TO ORDER – Mayor Dorothea Taylor Bogert

INVOCATION – Auburndale Fire Department Chaplain Rick Mendoza

PLEDGE OF ALLEGIANCE – Mayor Dorothea Taylor Bogert

ROLL CALL – City Clerk Brandon Henry

APPROVE COMMISSION MINUTES – Regular Meeting – 09/18/2025

ANNOUNCEMENTS – City Manager and City Attorney

REQUEST TO ADD ADDITIONAL ITEMS TO AGENDA –

REQUEST FROM THE GENERAL PUBLIC –

PROCLAMATION – National Breast Cancer Awareness Month – October 2025
Fire Prevention Week – October 5-11, 2025

COMMENDATION – Chloe Walker, 2025-2026 National United Junior Miss

AGENDA

1. RESOLUTION #2025-08 RENAMING BERKLEY ROAD WATER TREATMENT PLANT – JOHN DICKSON WATER TREATMENT PLANT
2. CONSIDER DEVELOPER'S AGREEMENT WITH ECP, LLC.
3. APPOINTMENTS TO THE POLICE AND FIRE PENSION BOARDS
4. APPROVE 2026 CITY COMMISSION MEETING AND HOLIDAY SCHEDULE
5. STREET CLOSURE REQUEST – BLOODHOUND BASH / FALL-O-WEEN FESTIVAL

F.S. 286: If an individual decides to appeal any decision made by the City Commission with respect to this meeting, a verbatim transcript may be requested. If so, the individual should make provisions for a transcript to be made at the meeting. Persons with disabilities needing special accommodations to participate in this proceeding should contact the City Clerk no later than five days prior to the proceeding at 968-5133.

**City Commission Meeting
October 6, 2025**

AGENDA ITEM 1: RESOLUTION #2025-08 RENAMING BERKLEY ROAD WATER TREATMENT PLANT – JOHN DICKSON WATER TREATMENT PLANT

 INFORMATION ONLY

 X ACTION REQUESTED

ISSUE: The City Commission will consider a Resolution renaming the Berkley Road Water Treatment Plant in honor of John Dickson.

ATTACHMENTS:

- . Resolution #2025-08 Renaming Berkley Water Treatment Plant – John Dickson Water Treatment Plant

ANALYSIS: On September 24, 2025, the City Commission recognized Public Utilities/Public Works Director for his almost 39-years of dedicated service to the City of Auburndale.

The proposed Resolution officially renames the Berkley Road Water Treatment Plant the “John Dickson Water Treatment Plant” in his honor.

STAFF RECOMMENDATION: Approval of the proposed Resolution.

**City Commission Meeting
October 6, 2025**

AGENDA ITEM 2: CONSIDER DEVELOPER'S AGREEMENT – ECP, LLC.

 INFORMATION ONLY

 X ACTION REQUESTED

ISSUE: The City Commission will consider a Developer's Agreement between ECP, LLC. and the City for sewer capacity.

ATTACHMENTS:

Developer's Agreement – ECP, LLC.

ANALYSIS: In 2022, the City initiated a comprehensive review of the Regional Wastewater Treatment Facility Service Area, completed by Chastain-Skillman, which identified certain improvements required to serve and allow development in the area. ECP, LLC. plans to develop +/- 1.924 acres of property into a medical office, restaurant and a service garage on the southwest corner of US Hwy 92 and Recker Hwy. The Utility Study shows that development and construction on the ECP property cannot discharge into the Regional Wastewater system until the Southern Force Main Re-route Utility Improvements have been completed, permitted, and operational along with the planning and design phase of the Regional Wastewater Treatment Plant expansion, as identified in the Utility Study.

The proposed Developer's Agreement is between ECP, LLC. and the City of Auburndale. The Agreement acknowledges that the City makes no representation or warranty as to when it will commence or complete the Utility Improvements. The proposed agreement allows the City to complete the review of all development plans and construction plan documents.

The City and ECP, LLC. desire to enter into the Agreement to establish the respective rights and obligations between ECP, LLC. and the City, in accordance with the terms and conditions of the proposed Utility Infrastructure and Developer's Agreement. The improvements listed in the Development Agreement plan for current and future development.

The proposed Developer's Agreement was prepared by ECP, LLC. and reviewed by the Community Development Director, Public Utilities Director, City Manager's Office, and the City Attorney.

STAFF RECOMMENDATION: Approval of the proposed Developer's Agreement with ECP, LLC.

**City Commission Meeting
October 6, 2025**

AGENDA ITEM 3: APPOINTMENTS TO THE POLICE AND FIRE PENSION BOARDS

___ INFORMATION ONLY

X ACTION REQUESTED

ISSUE: The City Commission will consider appointments to the City's Police and Fire Pension Boards.

ATTACHMENTS:

None

ANALYSIS:

The Police Pension Board consist of five (5) members:

The Board consists of two City residents, appointed by the City Commission for a term of four years; two full-time police officers that are elected by a majority of the police officers that are members of the Plan for a term of four years; and the fifth member chose by a majority of the previous four members and approved by the City Commission, for a term of four years.

Nathan Comerford	Police Officer		September 2028
Andy Ray	5 th Member		September 2028
Travis Avery	Resident		September 2028
Richard Mauer	Police Officer	(Re-appointment)	September 2029
Bracken Smith	Resident	(Re-appointment)	September 2029

The Fire Pension Board consists of five (5) members:

The Board consists of two City residents, appointed by the City Commission for a term of four years; two full-time firefighters that are elected by a majority of the firefighters that are members of the Plan for a term of four years; and the fifth member chose by a majority of the previous four members and approved by the City Commission, for a term of four years.

Brian Bradway	Resident		September 2028
Jonathan Waters	5 th Member		September 2028
Robert Barrington	Firefighter	(Re-appointment)	September 2029
Burriss Warner	Resident	(Re-appointment)	September 2029
Matt McCard	Firefighter	(Re-appointment)	September 2029

STAFF RECOMMENDATION: Approve the Appointments.

**City Commission Meeting
October 6, 2025**

AGENDA ITEM 4: APPROVE 2026 CITY COMMISSION MEETING AND HOLIDAY SCHEDULE

___ INFORMATION ONLY

X ACTION REQUESTED

ISSUE: The City Commission will consider approval of the 2026 City Commission Meeting and Holiday Schedule.

ATTACHMENTS:

2026 City Commission Meeting and Holiday Schedule

ANALYSIS: City Staff is presenting the City Commission Meeting and City Holiday Schedule for 2026. The City Commission will need to adjust a meeting in January due to a National Holiday, and September due to proposed budget public hearing dates.

STAFF RECOMMENDATION: Approval of the 2026 City Commission Meeting and Holiday Schedule.

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Highlighted dates – Commission Meetings
Dates in red – City Holidays

**City Commission Meeting
October 6, 2025**

AGENDA ITEM 5: STREET CLOSURE REQUEST – BLOODHOUND BASH / FALL-O-WEEN FESTIVAL

 INFORMATION ONLY

 X ACTION REQUESTED

ISSUE: The City Commission will consider a temporary street closing for the combined Auburndale High School Bloodhound Bash and Auburndale Chamber’s Fall-O-Ween Festival.

ATTACHMENTS:

Street Closure Map

ANALYSIS: The City has received a request to temporarily close a street in the downtown area to accommodate the very successful combined Auburndale High School (AHS) Bloodhound Bash and Auburndale Chamber of Commerce Fall-O-Ween Festival on **Thursday, October 16, 2025** from 6:00p.m. – 9:00p.m. This event was well attended last year and had good participation from the local merchants.

To make the event safer and more pedestrian friendly, the City, AHS, and Chamber are requesting to permit temporary closure of W. Park Street from Main Street to Pilaklakaha Avenue from 3:00p.m. – 9:30p.m. This allows detouring of traffic from the area during setup and cleanup of the event.

The closing will allow the main activity related to the event to be held in a “safe zone” in the downtown area and closed to vehicle traffic.

STAFF RECOMMENDATION: Staff has no objections to the request and recommends approval.