



City of Auburndale
AUBURNDALE, FLORIDA 33823

Office of the City Manager

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COMMISSION MEETING
MONDAY, JANUARY 5, 2026 - 7:00 P.M.
COMMISSION ROOM/CITY HALL

CALL TO ORDER – Mayor Alex Cam

INVOCATION – Pastor Forest Antemesaris, Orange Street Church of Christ

PLEDGE OF ALLEGIANCE – Mayor Alex Cam

ROLL CALL – City Clerk Brandon Henry

APPROVE COMMISSION MINUTES – Regular Meeting – 12/15/2025

ANNOUNCEMENTS – City Manager and City Attorney

REQUEST TO ADD ADDITIONAL ITEMS TO AGENDA –

REQUEST FROM THE GENERAL PUBLIC –

AGENDA

1. ORDINANCE #1843 AMENDING DEFINED BENEFIT RETIREMENT PLAN – BOARD MEMBERS
2. DISCUSS STATUS OF CITY MANAGER SEARCH AND REVIEW COMMITTEE
3. CONSIDER LEASE OF CITY PROPERTY – POLK STREET AND PARK STREET
4. APPROVE COMMITTEE APPOINTMENTS

F.S. 286: If an individual decides to appeal any decision made by the City Commission with respect to this meeting, a verbatim transcript may be requested. If so, the individual should make provisions for a transcript to be made at the meeting. Persons with disabilities needing special accommodations to participate in this proceeding should contact the City Clerk no later than five days prior to the proceeding at 968-5133.

City Commission Meeting
January 5, 2026

AGENDA ITEM 1: **ORDINANCE #1843 AMENDING DEFINED BENEFIT RETIREMENT PLAN – BOARD MEMBERS**

 INFORMATION ONLY

 X ACTION REQUESTED

ISSUE: The City Commission will consider an Ordinance amending the General Employee Defined Benefit Retirement Plan.

ATTACHMENTS:

Ordinance #1843 Amending the General Employee Defined Benefit Retirement Plan

ANALYSIS: The General Employee Pension Board of Trustees has requested the City Commission to approve an amendment to the restated Defined Benefit Retirement Income Plan for general employees. The amendment provides for a change in the composition of the Board of Trustees from its current seven (7) trustees to five (5). The new board composition would comprise of two City appointed trustees, two member trustees, and a fifth trustee selected by the previous four trustees. The change would allow retirees of the plan and DROP participants to be eligible for board nomination. This change increases the number of eligible candidates to be considered as board members as the plan continues to decrease in size. The change has no impact on the funding requirements of the program.

The proposed Ordinance was prepared by the Pension Plan’s attorney, Klausner Kaufman Jensen & Levinson and reviewed by the Finance Department, City Manager’s Office, and City Attorney. The proposed Ordinance was approved on first reading December 15, 2025, and is being presented for second and final reading.

STAFF RECOMMENDATION: Approval of Ordinance #1843 amending the Defined Benefit Retirement Plan.

**City Commission Meeting
January 5, 2026**

AGENDA ITEM 2: DISCUSS STATUS OF CITY MANAGER SEARCH AND REVIEW COMMITTEE

 INFORMATION ONLY

 X ACTION REQUESTED

ISSUE: The City Commission will consider the appointment of a Review Committee to assist in the selection process of the new city manager.

ATTACHMENTS:

. None

ANALYSIS: On December 15, 2025, the City Commission approved the desired characteristics and criteria for the new city manager, including the job posting. The position was advertised on December 16, 2025, utilizing a variety of websites that are specific to local government. The deadline for submitting resumes is Friday January 16, 2026.

After the deadline for submitting resumes has passed, selection begins.

At the December 15, 2025, Commission Meeting, it was suggested the Commission may wish to appoint a Review Committee to assist in the selection process for the new city manager. If appointed by the Commission, the Committee would be subject to the Florida Government in the Sunshine laws and hold advertised open meetings in the Commission Room.

Former Auburndale City Manager Bobby Green is scheduled to appear before the Commission to provide an update on the recruitment process and methods used to screen applicants.

STAFF RECOMMENDATION: Appoint a Review Committee to assist the Commission in the selection process.

City Commission Meeting
January 5, 2026

AGENDA ITEM 3: CONSIDER LEASE OF CITY PROPERTY – POLK STREET AND PARK STREET

INFORMATION ONLY
 ACTION REQUESTED

ISSUE: The City Commission will consider a commercial lease with Adale Building I, LLC for property the City owns at the corner of Polk Street and Park Street downtown.

ATTACHMENTS:

- . Location Map
- . Commercial Property Lease

ANALYSIS: The City was approached by the property owner of 200 Park Street North, Adale Building I, LLC, to lease a small parcel of land that the City owns adjacent to the City's parking lot on Polk Street. The City's parcel is approximately 0.05 acres and is adjacent to the building originally known as the movie theater located downtown at the corner of Park Street and Polk Street. The building is being redeveloped as restaurant and retail space and the City's small 0.05 acre parcel would be utilized as outdoor seating area for the restaurant.

The term of the lease is for 15 years, which is consistent with the Adale Building I, LLC's lease for the restaurant space in the building. The lease allows the tenant, Adale Building I, LLC, to make improvements on the property that would create seating for the businesses in the building. The lease would fulfill the Community Redevelopment Agency's goal of downtown economic development and revitalization. Rent is being charged at \$10.00 per year.

Because the property is located in the Community Redevelopment Area, the City was required to advertise that the property was available and invited proposals for sale, lease, or transfer of the property. The proposal to lease by Adale Building I, LLC was the only proposal received. The commercial lease was prepared by Adale Building I, LLC, and reviewed by the City Attorney, Community Development Director, and City Manager's Office.

STAFF RECOMMENDATION: Approval of the commercial lease with Adale Building I, LLC.

**City Commission Meeting
January 5, 2026**

AGENDA ITEM 4: 2026 COMMITTEE APPOINTMENTS

 INFORMATION ONLY

 X ACTION REQUESTED

ISSUE: The City Commission will make appointments to various committees.

ATTACHMENTS:

. 2026 List of City Committee Appointments

ANALYSIS: The following appointments have all been contacted and have agreed to serve.

Board of Adjustments

Terry Hancock	Re-Appointment (Through 01/29)
Jerry Gaddis	Re-Appointment (Through 01/29)

Planning Commission

Skiles Jones	Appointment (Through 01/29)
Tom Dudash	Re-Appointment (Through 01/29)

Community Redevelopment Agency

Timothy J. Pospichal	Appointment as Chair (Through 01/30)
Ellie Harper	Appointment as Vice Chair (Through 01/28)

Police Officer's Retirement Trust Fund Board of Trustees

Brittanie Ramsey	Appointment (Through 9/29)
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Firefighter's Retirement Trust Fund Board of Trustees

Dianna Jones	Appointment (Through 9/29)
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General Employee's Pension Trust Fund Board of Trustees

Angela Turner	Re-Appointment (Through 01/30)
Brian Morse	Re-Appointment (Through 01/30)
Christopher Reeder	Re-Appointment (Through 01/30)
Eric Pospichal	Re-Appointment (Through 01/30)
Caleb Gabany	Re-Appointment (Through 01/30)

RIDGE LEAGUE OF CITIES BOARD OF DIRECTORS

Alex Cam	Appointment (Through 1/28)
Jordan Helms, Alternate	Appointment (Through 1/28)
Crystal Tijerina, Alternate	Appointment (Through 1/28)

TRANSPORTATION PLANNING ORGANIZATION (TPO) BOARD

Travis Avery, Alternate	Appointment (Through 1/28)
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JOINT AIRPORT ZONING BOARD

Community Development Director	Re-Appointment (Through 1/29)
City Planner, Alternate	Re-Appointment (Through 1/29)

POLK TRANSIT AUTHORITY BOARD (PTA)

Sean Levy	Appointment (Through 1/28)
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POLK REGIONAL WATER COOPERATIVE (PRWC) BOARD

Alex Cam	Appointment (Through 1/28)
Jordan Helms, Alternate	Appointment (Through 1/28)

STAFF RECOMMENDATION: Approval of 2026 Committee Appointments.